PRATT Community College

BOARD OF TRUSTEE MEETING

Riney Student Center

Monday, June 19, 2023

==NO DINNER==

Trustee Meeting
Room 312 6:00 p.m.

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

Pratt Community College

Mission

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

Vision

Pratt Community College will be recognized as a center of excellence for higher education.

Institutional Aims

Student Success

To foster a community of well-prepared learners who can successfully meet the demands of advanced academic study or entry-level employment.

Enrollment Stability

Enrollment stability is fundamental to Pratt Community College remaining a dynamic, student-centered institution.

Financial Viability

To maintain financial responsibility with all resources entrusted to Pratt Community College.

Agenda – Board of Trustee Meeting June 19, 2023

I.   Call to Order – *Mike Koler, Trustee Chair*

II.   Pledge of Allegiance – *Trustee Mike Koler, Chair*

III.   Comment(s) from the Public

IV.   Introduction of Guest(s) – *Dr. Michael Calvert, President*

V.   Introduction of Awards of Excellence – *Dr. Michael Calvert, President*

VI.   Discussion:
        A. MIS Report – *Dr. Michael Calvert, President*
        (See Page 5)

PCC Transfer Student Outcomes Tracking
- Performance of PCC Transfers Out -

PLEASE NOTE: 'Students from PCC' are considered such if they have transferred 9 or more credit hours from PCC. This may include students that earned 9 or more PCC concurrent hours while in high school who have never attended PCC full-time post-HS.

- NEW STUDENTS[3] FALL 2021 -

	Students from PCC[1]		All Kansas Comm.College Transfers		University Native	
	#	Avg Term GPA[2]	#	Avg Term GPA[2]	#	Avg Term GPA[2]
Emporia State	11	2.97	214	3.33	477	3.01
Fort Hays State	+	+	+	+	+	+
Kansas State	13	2.69	613	2.96	2,846	3.13
Pittsburg State	6	3.16	241	3.09	812	3.07
Univ. of Kansas	3	^	626	3.11	4,115	3.14
Wichita State	29	2.75	719	2.81	1,813	2.44

- CONTINUING[3] STUDENTS FALL 2021 -

	Students from PCC[1]		All Kansas Comm.College Transfers		University Native	
	#	Avg Term GPA[2]	#	Avg Term GPA[2]	#	Avg Term GPA[2]
Emporia State	6	2.26	422	3.33	1,503	3.21
Fort Hays State	29	3.25	1,156	3.21	3,466	3.08
Kansas State	33	3.08	1,475	2.97	8,648	3.17
Pittsburg State	9	3.15	577	3.01	2,139	3.15
Univ. of Kansas	0	^	1,345	3.25	10,474	3.23
Wichita State	51	2.94	1,991	2.85	4,475	2.87

+ Fort Hays State University did not submit complete new transfer data for fall of 2021.

^ = Data representing cells of fewer than 5 students are masked to protect individual privacy.

[1]Any student with 9 or more hours transferred from PCC that is enrolled during the term specified at the listed university. NOTE: This will include students that earned 9 or more PCC concurrent hours that have never attended PCC full-time post-HS.

[2]GPA information provided by the university via KSPSD submissions.

[3]New Students= Student new to the listed university as of term specified.
Continuing Student=Student that transferred in but are not new to the listed university for the term specified.

Source: KBOR KHEDS Data System | based on Fall 2021; Compiled by: Lisa Kolm, Data Coordinator

PRATT Community College

Residence Hall Occupancy Rate

June 2023 MIS

ACADEMIC YEAR	Res Hall Capacity	# Res Hall Occupants [1]	Occupancy Rate
Fall 2022	344	335	97.4%
Spring 2023	344	291	84.6%
2022-23 AY Average	**344**	**313**	**91.0%**

prior year stats:

Fall 2021	340	299.0	88%
Spring 2022	340	267.0	79%
2021-22 AY Average	**340**	**283.0**	**83%**
Fall 2020	330	284.0	86%
Spring 2021	326	255.0	78%
2020-21 AY Average	**328**	**269.5**	**82%**
Fall 2019	348	314.5	90%
Spring 2020 ***	342	289.5	85%
2019-20 AY Average	**345**	**302.0**	**88%**
Fall 2018	348	314.0	90%
Spring 2019	344	285.0	83%
2018-19 AY Average	**346**	**299.5**	**87%**
Fall 2017	348	309.5	89%
Spring 2018	346	267.0	77%
2017-18 AY Average	**347**	**288.3**	**83%**
Fall 2016	354	351.0	99%
Spring 2017	354	306.0	86%
2016-17 AY Average	**354**	**328.5**	**93%**

Benchmarks: ☺ ≥ **90%**   ☺ **89%-85%**   ☹ **< 85%**

*** *Due to the situation with COVID-19, the occupancy rate for Spring 2020 was locked in as of 03/13/2020.*

[1]Students assigned an 8-week dorm plan are counted as .5 (1/2).

B. KBOR Wage & Employment Data – *Lisa Kolm and Dr. Michael Calvert, President*

AVERAGE KANSAS WAGES
- PCC's average wages earned by 2021 graduates employed in Kansas during their entry year of employment is the highest it has been in the past 5 years at $46,958 and is an increase of over $5,000 from 2020 graduates (prior year) entry year wage.
- Amongst Kansas community college peers, PCC has the highest average wage earned by 2021 associate degree graduates employed in Kansas during their entry year of employment. PCC average wage was $46,958 followed by Seward at $43,942 and Neosho at $42,142.

- **ENTRY YEAR** | Based on 2021 graduates employed in Kansas during their entry year of employment, PCC graduates had higher average wages ($46,958) than:
  - o Average wage of Community College Sector (Associate Degrees) | $36,208
  - o Average wage of Technical College Sector (Associate Degrees) | $41,545
  - o Average wage of State University Sector (Bachelor Degrees) | $39,939

- **AFTER FOUR YEARS** | Based on 2017 graduates employed in Kansas during 2021, PCC graduates have higher average wages ($51,618) than:
  - o Average wage of Community College Sector (Associate Degrees) | $47,028
  and lower average wages than:
  - o Average wage of Technical College Sector (Associate Degrees) | $52,914
  - o Average wage of State University Sector (Bachelor Degrees) | $55,898
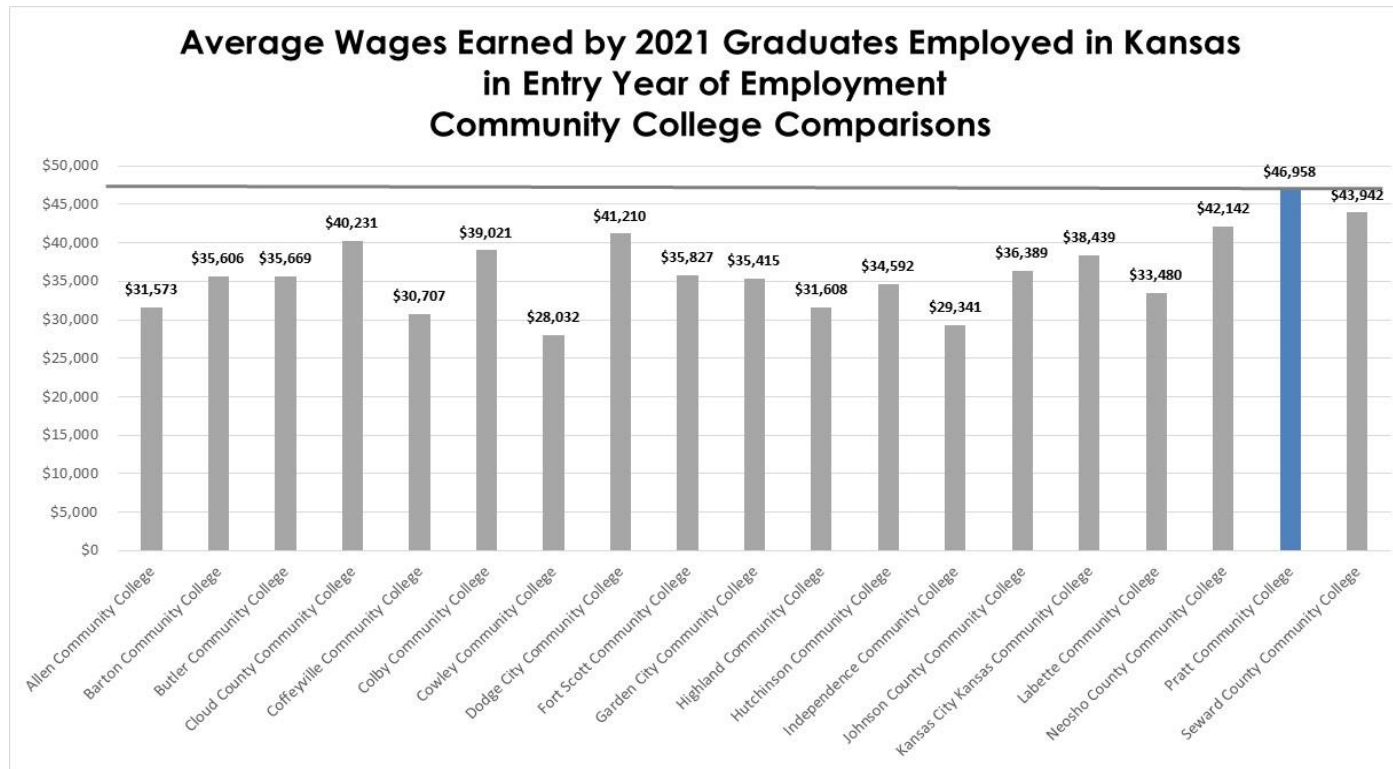
PERCENT EMPLOYED IN KANSAS
- **ENTRY YEAR** | PCC's percentage of 2021 graduates employed in Kansas during their entry year of employment stands at 57.1%. Our prior 3-year average is 51.9%.
  The current rate is higher than:
  - o Average percent of Community College Sector (Associate Degrees) | 56.0%
  - o Average percent of State University Sector (Bachelor Degrees) | 55.7%
  The current rate is lower than:
  - o Average percent of Technical College Sector (Associate Degrees) | 74.9%

- **AFTER FOUR YEARS** | Based on 2017 graduates, 65.9% are employed in Kansas during 2021.
  This percent employed in Kansas is higher than:
  - o Average percent of Community College Sector (Associate Degrees) | 54.4%
  - o Average percent of Technical College Sector (Associate Degrees) | 63.9%
  - o Average percent of State University Sector (Bachelor Degrees) | 46.0%

- While sector averages show a decrease in 'percent employed in Kansas' over a 5-year time period, PCC's 'percent employed in Kansas' has increased.

AVERAGE WAGES EARNED BY GRADUATES EMPLOYED IN KANSAS
ENTRY YEAR OF EMPLOYMENT

	AVERAGE Pratt Community College ASSOCIATE Degrees	AVERAGE Community College Sector ASSOCIATE Degrees	AVERAGE Technical College Sector ASSOCIATE Degrees	AVERAGE State University Sector BACHELOR'S Degrees	ASSOCIATE DEGREES																	
					Allen County	Barton County	Butler	Cloud County	Coffeyville	Colby	Cowley	Dodge City	Fort Scott	Garden City	Highland	Hutchinson	Independence	Johnson County	Kansas City Kansas	Labette	Neosho	Seward
2021 GRADS	$46,958	$36,208	$41,545	$39,939	$31,573	$35,606	$35,669	$40,231	$30,707	$39,021	$28,032	$41,210	$35,827	$35,415	$31,608	$34,592	$29,341	$36,389	$38,439	$33,480	$42,142	$43,942
2020 GRADS	$41,810	$33,051	$38,924	$36,608	$29,952	$32,450	$33,245	$38,959	$27,302	$37,050	$27,539	$32,706	$30,077	$36,788	$29,167	$33,858	$15,531	$30,093	$37,190	$32,815	$43,554	$34,340
2019 GRADS	$36,544	$31,274	$37,533	$35,581	$28,355	$32,583	$31,084	$32,012	$22,463	$29,575	$28,375	$32,319	$26,228	$29,824	$30,068	$33,019	$17,766	$28,773	$35,003	$33,331	$40,931	$36,058
2018 GRADS	$28,486	$37,139	$43,059	$43,533	$32,891	$37,967	$35,697	$34,145	$33,969	$37,071	$38,126	$38,421	$36,350	$33,704	$36,261	$41,816	$21,570	$35,171	$43,123	$32,777	$46,141	$26,507
2017 GRADS	$39,397	$35,114	$42,461	$40,938	$27,423	$34,080	$35,556	$30,403	$27,162	$40,710	$30,235	$33,767	$28,990	$32,504	$24,298	$37,735	$25,515	$33,801	$39,761	$32,858	$44,935	$39,567

Compiled by: Lisa Kolm, Data Coordinator

Average Wages Earned by 2021 Graduates Employed in Kansas in Entry Year of Employment — Community College Comparisons

PERCENT OF GRADUATES EMPLOYED IN KANSAS
ENTRY YEAR OF EMPLOYMENT

	Pratt Community College ASSOCIATE Degrees	AVERAGE Community College Sector ASSOCIATE Degrees	AVERAGE Technical College Sector ASSOCIATE Degrees	AVERAGE State University Sector BACHELOR'S Degrees	ASSOCIATE DEGREES																	
					Allen County	Barton County	Butler	Cloud County	Coffeyville	Colby	Cowley	Dodge City	Fort Scott	Garden City	Highland	Hutchinson	Independence	Johnson County	Kansas City Kansas	Labette	Neosho	Seward
2021 GRADS	57.1%	56.0%	74.9%	55.7%	53.6%	32.5%	66.9%	53.3%	29.1%	54.3%	54.8%	54.1%	42.6%	54.6%	41.8%	64.6%	28.2%	61.1%	63.0%	62.0%	69.6%	55.3%
2020 GRADS	51.8%	56.2%	76.5%	54.2%	50.5%	35.2%	71.0%	46.2%	30.5%	53.4%	54.9%	55.8%	45.3%	56.1%	45.8%	64.7%	17.0%	61.7%	58.5%	59.4%	72.2%	47.3%
2019 GRADS	54.9%	57.9%	71.5%	55.8%	57.0%	35.3%	72.7%	55.5%	26.0%	50.7%	50.4%	47.9%	41.6%	64.2%	42.8%	64.4%	28.3%	66.3%	63.8%	56.5%	72.9%	46.0%
2018 GRADS	49.0%	53.3%	72.4%	51.0%	56.1%	27.9%	66.0%	52.0%	25.4%	45.2%	53.1%	31.9%	40.3%	47.9%	49.1%	64.1%	28.0%	59.1%	60.8%	65.9%	67.0%	27.4%
2017 GRADS	59.5%	55.9%	70.6%	49.6%	56.6%	28.3%	68.5%	41.1%	25.2%	50.8%	59.5%	45.0%	46.7%	45.4%	46.7%	64.8%	35.5%	63.0%	58.3%	56.5%	69.2%	40.8%

Compiled by: Lisa Kolm, Data Coordinator

Percent of 2021 Graduates Employed in Kansas in Entry Year of Employment — Community College Comparisons

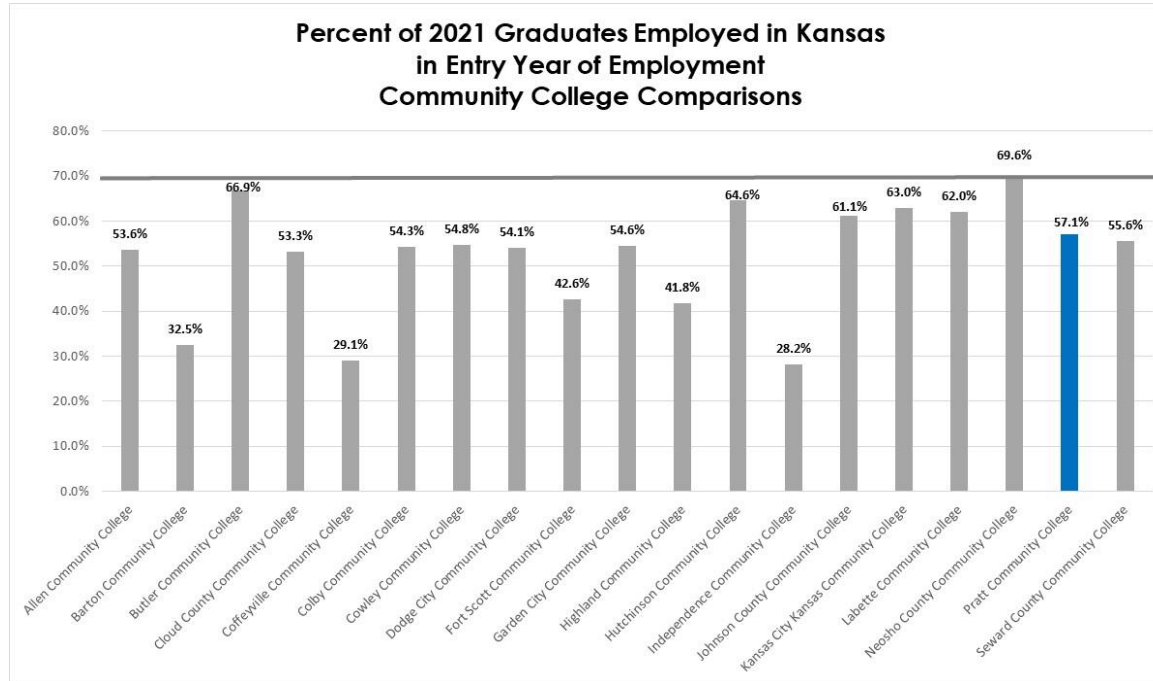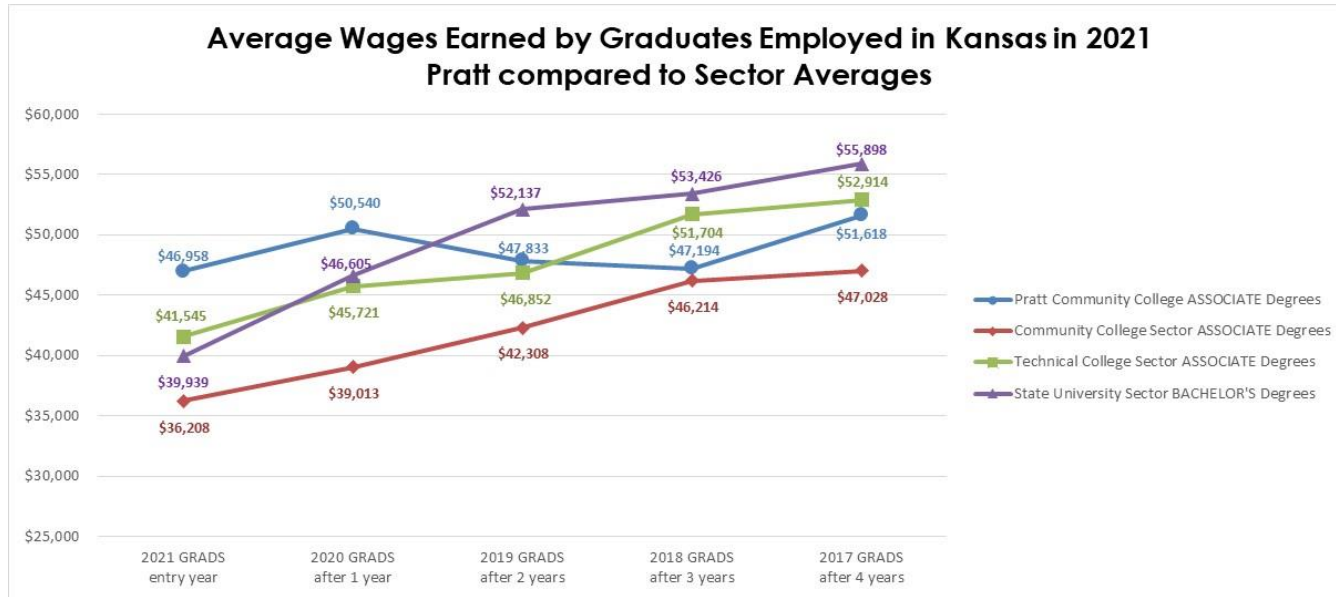# AVERAGE WAGES EARNED BY GRADUATES
EMPLOYED IN KANSAS IN 2021

Source of data: Employment and Wages in Kansas by Institution
https://submission.kansasregents.org/ibi_apps/portal/BIP_Public2/KHEStats

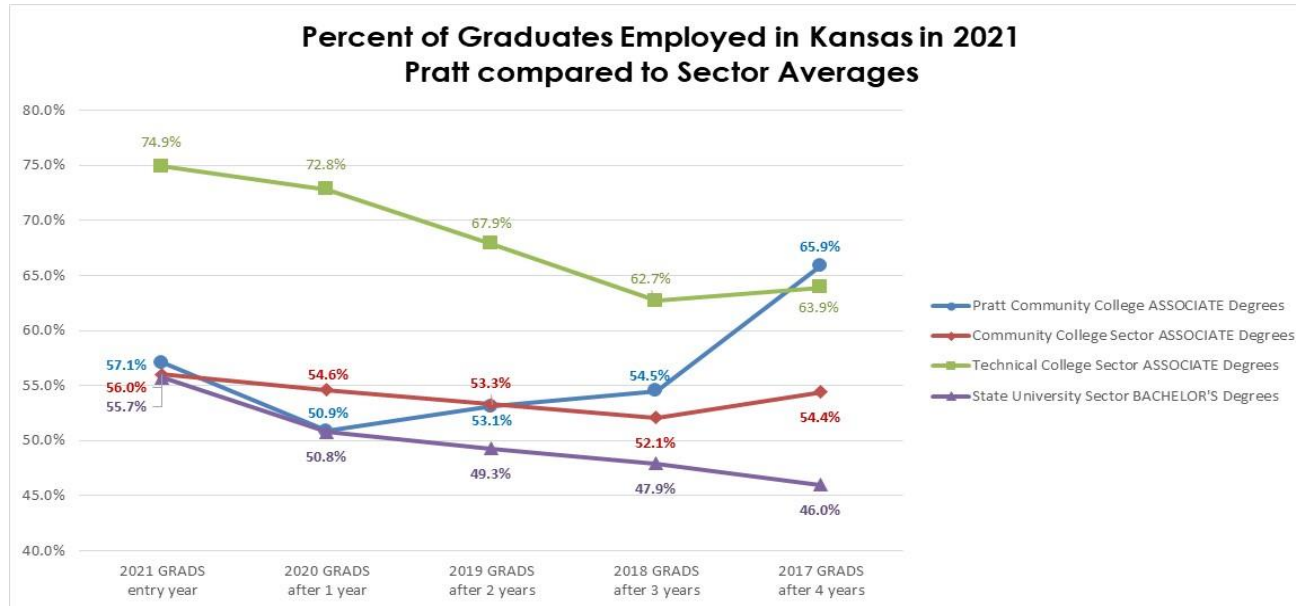|	A	B Pratt Community College ASSOCIATE Degrees	C Community College Sector ASSOCIATE Degrees	D Technical College Sector ASSOCIATE Degrees	E State University Sector BACHELOR'S Degrees	F Emporia State University BACHELOR'S Degrees	G Pittsburg State University BACHELOR'S Degrees	H Fort Hays State University BACHELOR'S Degrees	I Kansas State University BACHELOR'S Degrees	J University of Kansas BACHELOR'S Degrees	K Wichita State University BACHELOR'S Degrees
2021 GRADS *entry year*		$ 46,958	$ 36,208	$ 41,545	$ 39,939	$ 35,437	$ 42,071	$ 42,910	$ 39,757	$ 35,588	$ 40,094
2020 GRADS *after 1 year*		$ 50,540	$ 39,013	$ 45,721	$ 46,605	$ 41,479	$ 45,211	$ 46,981	$ 47,062	$ 44,854	$ 46,321
2019 GRADS *after 2 years*		$ 47,833	$ 42,308	$ 46,852	$ 52,137	$ 43,769	$ 49,797	$ 49,061	$ 51,082	$ 59,182	$ 49,580
2018 GRADS *after 3 years*		$ 47,194	$ 46,214	$ 51,704	$ 53,426	$ 46,081	$ 51,267	$ 52,582	$ 53,278	$ 52,881	$ 55,644
2017 GRADS *after 4 years*		$ 51,618	$ 47,028	$ 52,914	$ 55,898	$ 48,677	$ 51,508	$ 52,259	$ 57,004	$ 59,750	$ 55,343

Compiled by: Lisa Kolm, Data Coordinator

Average Wages Earned by Graduates Employed in Kansas in 2021
Pratt compared to Sector Averages

PERCENT OF GRADUATES EMPLOYED IN KANSAS IN 2021

PRATT Community College

05.16.2023

	A	B	C	D	E	F	G	H	I	J	K
		Pratt Community College ASSOCIATE Degrees	Community College Sector ASSOCIATE Degrees	Technical College Sector ASSOCIATE Degrees	State University Sector BACHELOR'S Degrees	Emporia State University BACHELOR'S Degrees	Pittsburg State University BACHELOR'S Degrees	Fort Hays State University BACHELOR'S Degrees	Kansas State University BACHELOR'S Degrees	University of Kansas BACHELOR'S Degrees	Wichita State University BACHELOR'S Degrees
2021 GRADS *entry year*		57.1%	56.0%	74.9%	55.7%	68.3%	53.5%	52.2%	53.3%	46.5%	73.2%
2020 GRADS *after 1 year*		50.9%	54.6%	72.8%	50.8%	71.8%	49.0%	53.0%	47.7%	38.3%	68.7%
2019 GRADS *after 2 years*		53.1%	53.3%	67.9%	49.3%	69.0%	51.1%	49.7%	46.4%	37.4%	65.4%
2018 GRADS *after 3 years*		54.5%	52.1%	62.7%	47.9%	69.5%	46.7%	49.3%	47.0%	34.4%	63.5%
2017 GRADS *after 4 years*		65.9%	54.4%	63.9%	46.0%	60.9%	48.2%	48.0%	43.4%	33.6%	64.6%

Compiled by: Lisa Kolm, Data Coordinator

Percent of Graduates Employed in Kansas in 2021
Pratt compared to Sector Averages

VII.   **Communication to the Board** – *Donna Meier Pfeifer*
        Appreciation card from The Cunningham United Methodist Church in memory of Mary
        Fitzsimmons.

VIII.   **Calendar of Events –** *Dr. Michael Calvert*

June 2023
June 13 – Beaver Building Day – 9:00 am
June 19 -   Board Meeting – <u>NO Dinner</u> – Meeting 6:00 pm
June 19 – Approval to Notify Pratt County Clerk Board's Intention to Exceed the Revenue
            Neutral Rate
June 29 – Beaver Building Day – 9:00 am

July 2023
July 04 – *Independence Day* – No Classes (PCC closed)
July 12 – Beaver Building Day – 9:00 am
July 17 - Board Meeting – <u>NO Dinner</u> – Meeting 6:00 pm
July 19 - 22 – Pratt County Fair – Pratt County Fairgrounds

August 2023
August 07 – All Employee Meeting 8:30 am – 9:00 Continental Breakfast,
            Meeting 9:00 – 11:30 am
August 07 – State of the College Address – 9 am – 10:30 am
August 13 – Residence Hall Check-In - 9 am – 4 pm
August 16 – Fall Semester Classes Begin
August 18 – Beaver Backer Golf Tournament at Park Hills Country Club
August 21 - Board Meeting – Dinner 5:30 pm – Meeting 6:00 pm
            <u>Public Hearing</u>
August 25 – 26 – KACCT Quarterly Meeting – Cloud County Community College, Concordia

September 2023
September 4 – *Labor Day* – No Classes (PCC closed)
September 18 - Board Meeting – Dinner 5:30 pm. – Meeting 6:00 pm

October 2023
October 16 - Board Meeting – Dinner 5:30 pm – Meeting 6:00 pm

November 2023
November 13 – 14 – HLC Site Visit
November 20 - Board Meeting – Dinner 5:30 pm – Meeting 6:00 pm
November 22 – 24 – *Thanksgiving* Break – No Classes (PCC offices closed Nov. 23 &24)

December 2023
December 08 – Christmas Party – Location to TBD
December 11 – Legislative Luncheon – 11:30 am – 2:00 pm - Cafeteria
December 18 - Board Meeting – Dinner 5:30 pm – Meeting 6:00 pm
December 22 - January 02, 2024 – *Christmas* Break – (PCC offices closed)

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JANUARY 2024

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January 3 – All Employee Meeting 8:30 am – 9:00 am Continental Breakfast -
 Meeting 9 – 11:30 am
*January 8 or 22 TBD – Board Meeting – Dinner 5:30 pm – Meeting 6:00 pm
January 15 – *Martin Luther King Jr. Holiday* – No Classes (PCC offices closed)

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CONFERENCES / LEADERSHIP INSTITUTE / TRAINING

Year 2023

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Rural Community College Alliance	Sept. 20-23	Columbia Gorge, OR
AACC President Academy Summer Inst.	July 15-18	Toronto, Ontario
ACCT Leadership Congress	Oct. 9-12	Las Vegas, NV

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Year 2024

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ACCT National Legislative Summit	Feb. 4 – 7	Washington, DC
ACCT Leadership Congress	Oct. 23 – 26	Seattle, WA

IX.   **Consent Agenda**
 ➢ **Minutes**

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Board of Trustee Minutes of May 15, 2023

Pratt Community College
The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

Board of Trustee Minutes of May 15, 2023, Meeting

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I.   **Call to Order**: Trustee Chair Mike Koler called the May 15, 2023, Board of Trustee meeting to order at 6:03 p.m.

II.   **Pledge of Allegiance** was led by Trustee Dean Fitzsimmons

Trustees Present: Mike Koler, Chair, Ed Barrett, Vice Chair (VC), Dean Fitzsimmons, Michele Hamm, and Stan Reimer

Trustee(s) Absent: Dwane DeWeese and Eric Scott Killough

Administrative Present: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations, Lisa Perez Miller, VP of Students and Enrollment Management, Monette DePew, VP of Instruction, Tim Swartzendruber, Director of Athletics, Jerry Sanko, Chief Information Officer, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations, and Donna Meier Pfeifer, President's Assistant and Board Clerk

Administrative(s) Absent:

Media Representation: No representation

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III. **Comment(s) from the Public:**
No public comment(s) brought before the Board.

IV. **Introduction of Guest(s) –** *Dr. Michael Calvert, President*
No guests were introduced.

V. **Introduction of Awards of Excellence –** *Dr. Calvert, President*
Late Night Breakfast
Great Western Dining: Alyson Ellis, Phil Sutterfield, Mackenzie McMannis, and Jay Loard
Housing Staff: Brad Luthe, Kenny McCartney, Mathew Scott, Henry Dickman, Kevin Kewley, Felica Teeter, Quintin Powell, Carried McDonald
Administration: Dr. Michael Calvert, Dr. Kent Adams, Monette DePew, Lisa Perez-Miller, Jerry Sanko, and Tim Swartzendruber.
Barry Fisher, Foundation Director, and Donna Meier Pfeifer, Foundation Assistant, 35th Annual Scholarship Auction raised $107,000.

Action Item Addition to General Agenda:
Human Resources: Resignation / Appointment and Hiring Automotive Instructor - The motion was made by Trustee Hamm to add Human Resources – Resignation, Appointment and New Hire to the General Agenda Action Items. Motion was seconded by Trustee Fitzsimmons. With no further discussion the motion was carried unanimously.

VI. **Discussion:**
A. **MIS Report –** *Dr. Calvert, President*
PCC Minority Participation & Service Area Participation
Part A: Minority Participation – Institution Percent Minority (Fall 2022 20th Day)
      Student 23% (Prior Year 25%)
      Employee 7% (Prior Year 6%)

Part B: Service Area Participation (Spring 2022 High School Graduates)
      Percent Enrolling - 3 Year Average 10%

Completion / Transfer Rates (based on IPEDS' Graduation Rate Survey)
PCC 3 – Year Average IPEDS Grad Rate – 41%
    – Average all 19 Community Colleges 3-year average IPEDS Grad Rate – 35%
PCC 3 Year Average Grad Athlete Sub-Cohort - 36%

PCC Completed or Transferred in 3 Years – PCC 64%, 19 Community Colleges 59%
    Athlete Sub-Cohort – 66%

B. **Student Information System (SIS) Update**- *Jerry Sanko, Chief Information Officer*
Enterprise Resource Planning (ERP) is a software solution that integrates essential college processes (recruitment, admissions, student records, financial aid, human resources, accounting, and payroll).

Significant decrease in the number of Ellucian PowerCampus schools attending conferences and Ellucian seems to be focusing on Mexico, Central America. With the low number of colleges using PowerCampus anticipating it will again be sold.

SaaS (Software as a Service) provides data confidentiality, integrity and accessibility has become more difficult to manage and higher costs (local servers, remote access,

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backups, disaster recovery, and cybersecurity insurance). SaaS is cloud hosted in data centers. Some Cybersecurity insurance companies are requiring the use of SaaS. Allows for remote work without Virtual Private Networks or virtual Desktop interfaces. Ellucian PowerCampus has not been approved to move to SaaS. Wanting a system that other Kansas community colleges have for collaboration on issues/solutions and external reporting.

Ellucian Banner – Cost is very high, and the scale of the system is for bigger colleges.

Jenzaber One (JI)
 - Rated #1 by Gartner
- Pay $150,000 upfront and nothing until the project is completed and the balance of the implementation over the next few years. Would not be paying multiple licenses. during the implementation. Drawback is longer implementation time. There main focus is on the SIS portion and not the others.

Ellucian Colleague
- Implementation would be faster (many Ellucian PowerCampus customers have moved to Colleague so the pathway has been established).
- Current registrar has over 13 years of experience with Colleague.
Arranging Demos
Time Frame – would like to be up and running by July 2026.
- Jenzabar One (SIS 18-24 months) – Demos August 23rd and 24th
- Ellucian Colleague (complete 18-24 months) – Demos July 23 and 24th
The Data Base Committee will view the demos and present their recommendation.

Currently paying $120,000 - $150,00 per year. Both Jenzabar and Ellucian Colleague anticipating running $400,000 per year. Implementation cost $800,000. How is this going to be paid? Mr. Adams is looking at the possibility of using the Cyber Security money.

C. **State Funding Update** – *Kent Adams, VP Finance and Operations*

Funding Type	FY24	FY23	Change
Non-Tiered (Academic)	$1,427,408	$1,440,158	<$ 12,750>
Tiered (Vocational)	$1,141,410	$1,081,090	$ 60,320
SB 155 - Career Tech Ed (CTE)	$ 376,308	$ 357,139	$ 19,169
Vocational Capital O/L	$ 357,469	$ 389,587	<$ 32,118>
Workforce Development	$ 255,696	$ 0.00	$255,696
Cyber Security – (One Time)	$ 250,000	$ 0.00	$250,000
	$3,808,291	$3,267,974	$540,317

D. **Cash Reserves Analysis-** *Kent Adams, VP Finance and Operations*

Cash Reserve Analysis

	6/30/2022	6/30/2021
General Fund	$12,592,630	$11,905,167
Post Secondary Technology fund	$3,553,620	$3,755,681
Capital Outlay	$1,736,141	$1,643,605
Total Operating Funds	$17,882,391	$17,304,453

Less June Property Tax Payment	-$2,223,659	-$2,224,128
Net Cash Reserves	$15,658,732	$15,080,325
Budgeted Expenditures	$16,246,770	$14,428,755
Budgeted Monthly Expenditures	$1,353,898	$1,202,396
Months Operating Expenditures	**11**	**13**
Housing Fund Cash Reserve	$ 7,207,766	$ 6,523,846
Cash Reserve Op Funds & Housing	$22,866,498	$21,604,171
Budgeted Total Expenditures Operating & Housing	$18,246,770	$16,378,755
Budgeted Expenditures Op Funds & Housing	$1,520,564	$1,364,896
Months Operating and Housing Expenditures	**15**	**16**

VII. **Communication to the Board** – *Donna Meier Pfeifer, Board Clerk*
Nothing to present before the Board.

VIII. **Calendar of Events** – *Dr. Michael Calvert, President*
June 2 – 3, 2023 - KACCT Dodge City Community College

IX. **Consent Agenda** – *Mike Koler, Chair*
Chair Koler asked for a motion to approve the consent agenda as presented. VP Barrett made a motion to approve the consent agenda as presented. Seconded by Trustee Hamm.

Chair Koler asked if there were any discussion topics to be pulled. None was requested.

With no further discussion the consent agenda was approved unanimously.

Departments included in the consent agenda were:

Minutes: *Donna Meier Pfeifer, Board Clerk*
- Complete minutes are listed on http://prattcc.edu/department/board-trustees

Human Resources: *Dr. Michael Calvert, President*
APPOINTMENTS
Jason Kegler   Vice-President of Enrollment Services (Starting 06/01/2023)
Kimberly Lee   Coord. Of Enrollment Services & HS/College Start
Shelly Herd   Office Assistant – Student Services
Madison Tyler   Financial Aid Counselor
Granson "Bill" Nash   Groundskeeper/Custodian

CHANGE IN STATUS
Paige Huber **from** Admissions Representative/Recruiter **to** Assistant Director of Admissions

RETIREMENT
Larry Clay   Evening Custodian
Juan Perron   Computer Specialist (Network Ops)
Carol Ricke   Business & Accounting Instructor

RESIGNATIONS/TERMINATIONS

Kendall Beitz	North Campus Farmhand/Maintenance
Bradley Herndon	Vocal & Instrumental Music Instructor
Philip Spillman	Automotive Technology Instructor

ADMINISTRATOR CONTRACT RENEWALS – 2023-2024

Kent Adams, Vice-President, Finance & Operations
Monette DePew, Vice-President of Instruction
Lisa Perez Miller, Vice-President, Enrollment Management
Jason Kegler, Vice-President, Student Services
Jerry Sanko, Chief Information Officer
Tim Swartzendruber, Director of Athletics

FACULTY CONTRACT RENEWALS – 2023– 2024

Misty Beck (1.0 FTE)	Chris Nelson (1.0 FTE)
Jason Birkenbaugh (1.0 FTE)	Otto Orosco (1.0 FTE)
Dave Campbell (1.0 FTE)	John Patton (1.0 FTE)
Dave Chambers (1.0 FTE)	Paul Primrose (1.0 FTE)
Brandon Cummins (1.0 FTE)	Jason Ratcliffe (1.0FTE)
Valarie Dellrocco (.67 FTE)	Rocky Robinson (1.0 FET)
Amber Graves (1.0 FTE)	Elmo Dean Senter (1.0 FTE)
Carmen Forest (1.0 FTE)	Barrett Smith (1.0 FTE)
Mark Freeman (1.0 FTE)	Angie Tatro (1.0 FTE)
Jason Ghumm (1.0 FTE)	Jerry Thompson (1.0 FTE)
Jerry Haskell (1.0 FTE)	Tyler Wells (1.0 FTE)
Jeff Hoffman (1.0 FTE)	Stephanie Wiese (1.0 FTE)
Michael Jackson (1.0 FTE)	Ralph Williams (1.0 FTE)
Sarah Jackson (1.0 FTE)	Heather Wilson (.80 FTE)
Daryl Lucas (1.0 FTE)	Alan Ziegler (1.0 FTE
Justin Maughan (1.0 FTE)	
Daniel Meng (1.0 FTE)	
Lori Montgomery (1.0 FTE)	

Staff Contracts Appointments for 2023-2024 for the following departments:

Division of Instruction	Executive Management
Information Technology	Athletics
Finance and Operations	Student Services

Searching:

Adjunct Clinical Instructors, Allied Health	Evening Security Officer (full-time, on hold)
Admin Asst to VP of Students & EM	Office Assistant – Student Services (on hold)
Admissions Rep./Recruiter	Maintenance (full-time, on hold)
Asst. Athletic Trainer	
Automotive Technology Instructor	
Business & Accounting Instructor	
Case Manager	
Computer Specialist (Network Ops)	
Custodian/ Maintenance	

Evening Custodian
 Social Media & Website Manager
Vocal & Instrumental Music Instructor
Welding Instructor
Data Services Assistant (on hold)
Director of IT (on hold)
Custodian (full time, on hold)

Financial Report: *Kent Adams, VP of Finance and Operations*

- Combined General and Vocational Funds

Revenue through April is running $147K favorable. This compares to $296K favorable through March. Tuition is $189K overbudget due to enrollment increase. Ad valorem taxes are $199K under budget. Motor vehicle taxes are under budget $42K. Delinquent taxes are over budget $7K. State revenue was received as budgeted. Miscellaneous income is $292K over budget due to EDUKAN payment of $111K for FY22 coming in after the end of the fiscal year and miscellaneous student charges being $73K overbudget.

Expenditures are $602K under budget through April. This compares to $627K in March. Expenditures is trending positively as we work through the end of the fiscal year.

- Analysis of Budget Over Runs for 10% Over Year to Date

11-5565	(13,791)	OB – Tennis
	601 – ($22,392)	Travel

Explanation: Travel $21K over annual budget. Auxiliary funds will cover annual overrun.

11-5576	(27,192)	OB – Wrestling
	601 – ($16,934)	Travel
	700 – ($ 9,320)	Supplies
	850 – ($ 3,978)	Equipment

Explanation: Travel, supplies , and equipment are $30K over the annual budget. Auxiliary funds will cover annual overrun.

- Finance Committee Minutes –
The finance committee met with the Vice President of Finance and Operations, Thursday May 4, 2023. The committee reviewed the cash disbursements for the month of April 2023.

Recommendation: The committee recommends the cash disbursements for the month of April 2023 be approved. No major trends were identified.

Recommendation: No problems or exceptions noted.

Other Items: No other items were discussed.

Enrollment Update and Board Report – May 15, 2023 – *Lisa Perez Miller, VP of Students and Enrollment Management*

1. <u>2022-2023 Academic Year</u>
   - Credit hour production to the academic year is 26,488 or a 7.2% increase for the same period in 2022.

2. Spring 2023 Semester Enrollment
   – Credit hour production is 11,561 or a 10% increase for the same period in 2022
   - Student headcount is 1,060 or a 9% increase
   - EDUKAN credit hour production is 1,288 or a -14% decrease
   - Pratt Online credit hour is 1,599 or a 27% increase
   - Outreach credit hour production is 1,406 or a 13% increase
   - College Start/High School enrollment is 1,781 or a 21% increase
   - Credit hour production for the "Nine Core County Region" is 4,822 credit hours for a
         6% increase.
3. Spring 2023 Residence Hall Occupancy
   - 84.6% or 291 students compared to 78.5% or 267 students for the final Spring 2022
         semester.
4. Summer 2023 Semester Enrollment
   - Summer Semester credit hour production is 2,097 or a 6% increase
   - Student headcount is 407 or an 8% increase
5. Fall 2023 Semester Enrollment
   - Fall Semester credit hour production is 6,378 or an 6% increase
   - Student headcount is 434 or an 2% increase
6. Fall 2023 Residence Hall Contract Status
   Hall contracts processed is 70% or 241 students compared to 74% or 256 students for
         the comparable period in 2022.

XI   Action Item(s):
Verbal Additions: Human Resource and Automotive Instructor
Chair Koler asked for a motion to act on the following items:
Resignation/Termination: Dr. Jason Kegler, Vice-President of Enrollment Services
Appointment: Dr. Kwanna King, Vice-President of Enrollment Services, starting
June 1, 2023.
New Hire: The automotive instructor interview committee is recommending Max Caldwell
be hired to the Pratt Campus automotive instructors.

Trustee Fitzsimmons made a motion to act on the following:
 - Resignation/Termination of Dr. Jason Kegler, Vice-President of Enrollment Services
 - Appointment of Dr. Kwanna King, Vice-President of Enrollment Services, starting June 1,
   2023.
 - New Hire – Max Caldwell - hired as an automotive instructor.
   Motion was seconded by VC Barrett. With no further discussion motion carried
   unanimously.

Ratify Waiver of Board Policy No. 3-07 – *Kent Adams, VP of Finance and Operations*
Chair Koler asked for a motion to accept the administration request for the sole-source
purchases of the following in the total amount of $10,435.00:
1. Balfour Company - $4,386.00 for graduation regalia for students. Company allows
   returns on unused regalia.
2. Realityworks - $3,049.00 for equipment for stimulated tractor pulls. Only company that
   makes this simulator.
3. Ely's Machine - $3,000 – repairs to the shear at the welding shop. The annual
   maintenance on the shear is done by Ely's Machine and a safety issue was found so the
   repair was made immediately.

Motion was made by Trustee Hamm to approve the sole-source purchases as presented.

Motion was seconded by Trustee Fitzsimmons. With no further discussion motion carried.

Friday Afternoon Work Policy – *Dr. Michael Calvert, President*
<u>Campus Culture Task Force</u> recommendation was to close business offices (Admissions, Business, Student Success, Financial Aid, and Switchboard) on campus on Friday at noon. With the Board's permission to pilot the program started June 2022 for one year. Campus was open, activities and classes continued. The pilot project was assessed, administered a survey which showed most people agreed or strongly agreed with the program and the benefits it provided. Comments mirrored the responses. It was presented as a benefit to hire and retain people. Time versus money.

Dr. Calvert's recommendation to the Board was to continue with the program from the positive feedbacks for another year with 1) Mail room or switchboard will continue to be open throughout Friday afternoon, 2) An identifiable administrator in charge on duty.

Chair Koler asked for a motion to accept the administration recommendation to continue with the program for another year. The motion was made by VC Barrett to approve the administration recommendation as amended. Motion was seconded by Trustee Fitzsimmons. With no further discussion motion carried.

Policy Second Reading - *Dr. Michael Calvert, President*
Chair Koler asked for a motion to accept the second reading on policy 4-11 *Trustee / Board Development & Travel Policy* with the requested changes from the April meeting. VC Barrett motion to approve Policy 4-11 as amended and waive the second reading. The motion was seconded by Trustee Hamm. With no further discussion the motion was carried unanimously.

Policy Second Reading - *Dr. Michael Calvert, President*
2-01 *Mission Statement and Statement of Institutional Purpose*
2-02 *Statement of Philosophy*
2-04 *Institutional Core Values*
6-01 *Vision Statement*

Trustee Hamm made the motion to wave the second reading on policies 2-01, 2-02, 2-04, and 6-01 with administration edits. The motion was seconded by VC Barrett.

Dr. Calvert explained the Collaborating Planning Council (CPC) met with Cabinet, faculty, and staff felt there were areas that needed to be amended and the policy is solid with these edits.

With no further discussion motioned carried unanimously.

Policy First Reading – *Dr. Michael Calvert, President*
VC Barrett made the motion to waive the first reading and approve the policies: 3-08 *Communication and Counsel to the Board* and 3-09 *Asset Protection* as presently written. Motion was seconded by Trustee Hamm. With no further discussion the motion was carried unanimously.

XI.   Written Reports:

✓ **Faculty Report –** *Dave (Kip) Chambers, PHEA President*

STEM Club has proven to be a good addition to the science and math departments. Plant sales raised a net gain of $220.30. Already making plans for next year.
STEMM FIRE (Science Technology Engineering Math and Medicine) event at Fort Hays State University. High School students can learn what jobs in STEMM are available. Speakers presenting were from a wide variety. The event provided insightful ideas to the science faculty on working toward helping PCC students to connect with STEMM industries and to build contact with the *STEMM FIRE* non-profit organization.

PCC students, Jason Ghumm, Justin Maughan and Paul Primrose presented at the Pratt Public Library. Demonstrated how to expand marshmallows, suspend beach balls, erupt soap suds.

Carmen Forest – Personal Community and Health class participated in their annual mortuary behind the scenes tour. Stephanie Becker did a presentation to the nutrition class.

Misty Beck – 10 productions of *Schoolhouse Rock Live* at 7 area elementary schools, churches, and nursing homes. The choir and Jazz Band concert was hosted May 7, Encore performed at the auction and commencement. Off to Tennessee and will be opening for the Country Tonite show, a show at The Island in Pegeon Forge, and performing at Graceland. Summer camp is June 12 – 24 preparing for *Finding Nemo, Jr.*

Kip Chambers – Biology II students participated in a study of the fish and macroinvertebrate communities of the South Fork of the Ninnescah River. Project is done in collaboration with Wildlife and Parks and was their 20th year. Appreciation to KDWP Ryan Waters and Jeff Siam for their support of this educational experience for PCC biology students.

Carol Ricke – Congratulations on 30 years of service at PCC.

✓ **Athletic Report -** *Tim Swartzendruber, Athletic Director*
News

- Baseball concluded regular season 12-20 in conference, 24-31 overall. Seventh place – placed eighth last year. Played Cowley in first round of playoffs.
- Softball concluded season 4-28 conference, 5-45 overall. Eighth place in conference which qualified the team for the playoffs for first time since 2018. Lost in the playoffs to end the season.
- Track competed in Region VI track meet in Coffeyville May 5-6. Pratt will host Region VI track meet in 2024. NJCAA National Track Meet in Hobbs, NM, May 18-20.
- Tennis-men placed third and women fourth at Region VI Tournament held April 21-23. Men have qualified for NJCAA National Tournament in McKinney, TX, May 15-20. 4 won the men's singles first match, 1 double team won.
- Wrestling-three PCC wrestlers competed at U.S. Team Trials in Las Vegas the week of April 24-30. Easton Taylor and Blake Jouret qualified for the U20 World Team Trials in Ohio this summer. Cayleb Atkins also participated but was injured. Easton qualified for both Greco-Roman and Freestyle, while Blake qualified for Freestyle. Coach Kepley accompanied the group.

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<u>Social Media</u>
- Gobeaversports.com – website
- Twitter: @PrattBeavers (1893 followers as of May 8; 1873 last month)
- Facebook: Pratt Community College Athletics (over 1,400 follow this page)
- Instagram: @PrattBeavers 1025 followers as of May 8, 1013 last month)
- Tik Tok: @PrattBeavers

✓ <u>Chief Information Officer</u> – *Jerry Sanko, CIO*

Information Technology Project Update:
Replace computers in Rm 438 and EPT May - June
Replace computers in Rm 438 and EPT (68) (May 4th and 5th the machines are scheduled to arrive and the replacement is scheduled to start 16 May).

Replace staff/faculty machines that are 8+ years old (68) using the machines from 438 and EPT

Rm 110, Rm 4, Automotive, Attica and Kingman computer July – August
Rm 110, Rm 4, Automotive, Attica and Kingman computer replacements (68 machines)
Replace staff/faculty machines that are 6+years old and classroom instructor use machines (40 from 110/4).

Security Compliancy Program
Creating the written information security program (WISP) (completed)
Active Directory audit (completed)
Firewall policy audit (scheduled)
Data Classification Policy (draft 1)
New Password policy is in effect
Privacy policy (draft 1)
Third Party Vendor Access Nondisclosure Agreement (draft 1)

Removing old security camera equipment from the dorms. No change.

Chemistry Room upgrade (est. time June)
Using Viewsonic from Welding and installing it into the Chemistry Room.

Alertus (no change)
Installation complete on server.
Completed the first meeting with selected members of the Crises Intervention Team and Alertus to better understand the integration between the College Crises Plan and Alertus.

New SIS
Exploring different Student Information Systems (now – January 2024)
Research Different SIS platforms
Demos
Contracting (July 2024)
Implementation (July 2024 – July 2026)

Summer Projects
Staff Faculty Technology Training development (Viewsonic, Zoom, Teams and other)
Projector replacement and maintenance

Data Services Department Update:
Assist with KBOR Performance Agreement reporting (due in June)
Assist with finalizing HEERF reporting.

✓ **Foundation Report** – *Barry Fisher, Director*
    Scholarship Auction
    The fundraising goal for this year's auction was $100,000. To date, we have raised $107,593, which is a record! Waiting on a donor to decide if they are going to make a large gift as part
    of the event.

    NEXTera Energy – Has consented to do a $25,000 Endowed Fund. This is not included in the auction amount.

✓ **KACCT** – *Eric Scott Killough, KACCT Secretary*
    KACCT meetings on June 2nd and 3rd, dinner Friday will be at Boot Hill and witness a gunfight.

    ACCT/NLS – *Dr. Michael Calvert, President*

    AACC (American Association of Community Colleges *) – Dr. Michael Calvert, President*
    Other:
    Nothing was presented.

XII. **Wrap Up**
    Comments from the President – *Dr. Michael Calvert, President*
    - Mr. Swartzendruber and Mr. Fisher are working on a fundraising project to raise

       additional dollars for facilities on campus.
    - Dr. Calvert expressed his appreciation to the Trustees who could attend the
       commencement ceremony and the Recognition of Serve Awards.
    - Board Budget Planning meeting, Saturday, May 20th at 8:30 a.m. Cabinet will be present
       except for Monette DePew, VP of Instruction.

    Comments from the Board Chair – *Mike Koler, Chair*
    Chair Koler had no comments.

XIII. **Executive Session for Non-Elected Personnel Matters**
    Trustee Reimer made a motion to go into executive session and not to exceed 30 minutes, for the purpose of discussing a legal contract with the PCC attorney starting at 7:40   p.m. Motion was seconded by Trustee Fitzsimmons. Dr. Calvert requested Monette DePew, VP of Instruction, Kent Adams, VP of Finance and Operations, and Jerry Sanko, Chief   Information Officer as well as Dr. Calvert to be present. With no further discussion the motion was carried unanimously.

    7:40 p.m. went into executive session. Present were Chair Mike Koler, VC Ed Barrett, Trustee Dean Fitzsimmons, Trustee Michele Hamm, and Trustee Stan Reimer. Administration; Dr. Michael Calvert, VP Kent Adams, Finance and Operations, VP Monette DePew, VP of Instruction. Tom Black, Attorney.

8:09 p.m. VC Barrett made the motion to exit from executive session. Motion was seconded by Trustee Fitzsimmons. With no further discussion the motion passed unanimously.

XIV.   **Meeting Adjourned** – *Ed Barrett, Vice Chair*

 8:09 p.m. Chair Koler asked for a motion to adjourn the general session. VC Barrett moved to adjourn the general session. Seconded by Trustee Fitzsimmons. With no further discussion the motion was carried unanimously.

General Session Minutes Recorded by:
Donna Meier Pfeifer, Board Clerk

➢ **Human Resources** – *Dr. Michael Calvert, President*

JUNE 2023

APPOINTMENTS

Dr. Kwanna King	Vice President, Enrollment Management
Kathy Grapper	Painter/Maintenance
Sarah Lindner	Assistant Athletic Trainer
Max Caldwell	Automotive Technology Instructor

CHANGE IN STATUS

Anders Lindanger **from** Coordinator of Institutional Research & Effectiveness **to** Director of Informational Technology

Lisa Perez Miller **from** Vice President of Student & Enrollment Management **to** Vice President, Student Services

RESIGNATIONS/TERMINATIONS

Mark Freeman	Art Instructor
Thomas Wilkinson	Computer Specialist (Server Ops)

SUMMER 2023 ADJUNCT CONTRACTS

Linda Buchmueller	HOC101-O-2E Nurse Aide I
Nikki Schmitz	HOC101-O-3E Nurse Aide I
Nikki Schmitz	HOC104-O-1E Certified Medication Aide Update
Heather Wilson	COM130-O-1E Communication for the Workplace

FALL 2023 CONTRACTS

Dave Chambers	BIO125-O-1E General Biology
Mark Freeman	ART133-O-1E Elementary School Art
Mark Freeman	ART139-O-1E Art Appreciation
Lori Montgomery	AGR176-O-1E Horse Production
Chris Nelson	INT206-O-1E CompTIA A+ Practical Applications
Angie Tatro	BUS158-O-1E Office Technology
Heather Wilson	COM276-O-1E Public Speaking

SEARCHING

Adjunct Clinical Instructors, Allied Health	Vocal & Instrumental Music Instructor
Admin Asst to VP of Students & EM	Welding Instructor
Admissions Rep./Recruiter	Data Services Assistant (on hold)
Art Instructor	Custodian (full time, on hold)
Assistant Rodeo Coach/Lateral pos. to be determined	Evening Security Officer (full time, on hold)
Business & Accounting Instructor	Office Assistant – Student Services (on hold)
Case Manager	Maintenance (full-time, on hold)
Computer Specialist (Network Ops)	
Computer Specialist (Server Ops)	
Coord. of Institutional Research & Effectiveness	
Custodian/ Maintenance	
Evening Custodian	
North Campus Farmhand/Maintenance	
Social Media & Website Manager	

➢ **Financial Report** – *Kent Adams, VP of Finance and Operations*

Combined General and Vocational Funds

	YTD BUDGET	YTD ACTUAL	DIFFERENCE	
REVENUES:				
GENERAL FUND	$7,629,176	$7,619,354	($9,822)	Unfavorable
VOCATIONAL FUND	$2,507,677	$2,695,894	$188,217	Favorable
TOTAL COMBINED	$10,136,853	$10,315,248	$178,395	Favorable
EXPENDITURES:				
GENERAL FUND	$8,995,848	$8,667,998	$327,850	Favorable
VOCATIONAL FUND	$2,259,033	$2,099,470	$159,563	Favorable
TOTAL COMBINED	$11,254,881	$10,767,468	$487,413	Favorable
NET REVENUE (LOSS)	**-$1,118,028**	**-$452,220**	**$665,808**	**Favorable**

Revenue through May is running $178K favorable.   This compares to $146K favorable
through April. Tuition is $194K overbudget due to enrollment increase.
Ad valorem taxes are $199K under budget. Motor vehicle taxes
are under budget $42K. Delinquent taxes are over budget $7K. State revenue was received
as budgeted. Miscellaneous income is $218K over budget due to EDUKAN payment of $111K
for FY22 coming in after the end of the fiscal year and miscellaneous student charges
being $81K
overbudget.

Expenditures are $487K under budget through May. This compares to $602K in April.
Trend needs to be closely watched typically underrun to budget stays constant in May and
June.

Budget Performance May YTD

Legend:
- Annual Budget
- Budget YTD
- Actual YTD

Categories: Athletics, Office of the President, Student Services, Finance and Operations, Academic Instruction, Vocational Instruction, CIO

Y-axis: $0, $500,000, $1,000,000, $1,500,000, $2,000,000, $2,500,000, $3,000,000
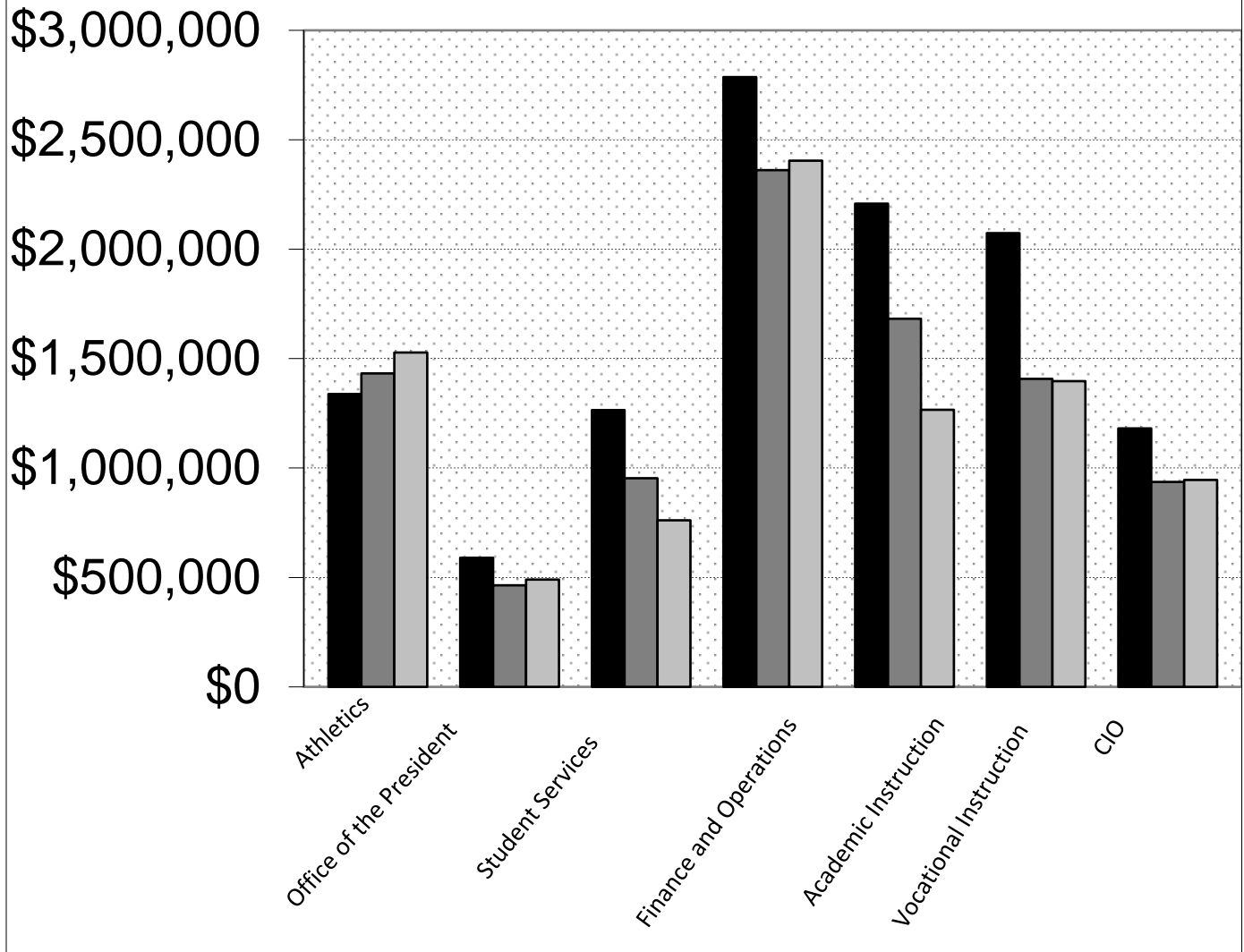
Net Revenue & Expenditures Budget/Actual

Legend:
- Budgeted cash flow
- Actual cash flow
- Prior Year Cash Flow

ANALYSIS OF BUDGET OVER RUNS FOR 10% OVER YEAR TO DATE

11-5570	($11,270)	OB – Tennis
	601 – ($ 2,099)	Travel
	700 – ($ 9,951)	Supplies

EXPLANATION: Travel $2K over annual budget. Supplies $10K over annual   budget. Auxiliary funds will cover annual overrun.

11-5576	($32,032)	OB – Wrestling
	601 – ($18,132)	Travel
	700 - ($ 9,869)	Supplies
	850 – ($ 3,979)	Equipment

EXPLANATION: Travel, Supplies, and Equipment are $32K over the annual   budget. Auxiliary funds will cover annual overrun.

PRATT COMMUNITY COLLEGE
BOARD OF TRUSTEES

JUNE 19, 2023
FINANCE COMMIITTEE MINUTES

The finance committee met with the Vice President of Finance and
Operations, Wednesday June 7, 2023. The committee reviewed the
cash
disbursements for the month of April 2023.

Recommendation: The committee recommends the cash disbursements for the month of May 2023 be approved. No major trends were identified.

The presidential and board travel expenses were reviewed.

Recommendation: No problems or exceptions noted.

Other Items: No other items were discussed.

➤ **Weekly Enrollment Report** – *Dr. Kwanna King, Enrollment Management*

<p style="text-align:center">**Enrollment Update & Board Report – June 12, 2023**</p>

1. <u>2023-2024 Academic Year</u> – Credit hour production for the academic year is 9,551 or a -0.7 percent decrease for the same period in 2022.

2. <u>Summer 2023 Semester Enrollment</u>
   - Summer Semester credit hour production is 2,455 or a 18 percent increase for the same period last year.
   - Student headcount is 484 or a 13 percent increase for the same period last year.
   - EduKan credit hour production is 1,425 or a 20 percent increase for the same period in 2022.
   - Pratt Online credit hour production is 727 or a 19 percent increase for the same period in 2022.
   - Outreach credit hour production is 116 or a -6 percent decrease compared to the same period last year.
   - College Start/High School enrollment is 122 credit hours or a -16 percent decrease for the same period in 2022.
   - Credit hour production for the "Nine Core County Region" *(Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford)* is 656 credit hours, which is a 4 percent increase for the same period in 2022.

3. <u>Fall 2023 Semester Enrollment</u>
   - Fall Semester credit hour production is 7,096 or a -6 percent decrease for the same period last year.
   - Student headcount is 499 or a -11 percent decrease for the same period last year.
   - EduKan credit hour production is 0 or a -100 percent decrease for the same period in 2022.
   - Pratt Online credit hour production is 809 or a 0 percent increase/decrease for the same period in 2022.
   - Outreach credit hour production is 818 or a -26 percent decrease compared to the same period last year.
   - College Start/High School enrollment is 920 credit hours or a 10 percent increase for the same period in 2022.
   - Credit hour production for the "Nine Core County Region" *(Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford)* is 3,182 credit hours, which is a -3 percent decrease for the same period in 2022.

4. <u>Fall 2023 Residence Hall Contracts To-Date</u>
   - The number of residence hall contracts processed to-date is 75 percent or 259 students compared to 82 percent or 282 students on 6/13/2022.
   Note: Maximum possible occupancy is 356. Spots currently available for a residence hall contract is 344.

5. <u>Upcoming All-Campus Recruiting & Enrollment Event Dates</u>
   - June 13   Beaver Building Day
   - July 12   Beaver Building Day

PRATT Community College

Academic Year Comparisons

Credit Hours by Term	AY 2022-23	% Change from	AY 2022-23		AY 2021-22	
	YTD 06/12/2023	2022-23 YTD	YTD 06/13/2022	6/12/2023	YTD 06/12/2021	FINAL
Summer	2,455	18%	2,086	1,968	2,208	2,107
Fall	7,096	-6%	7,532	12,959	6,708	12,122
Spring	0		0	11,548	0	10,475
Total AY Credit Hours	**9,551**	**-0.7%**	**9,618**	**26,475**	**8,916**	**24,704**

Credit Hours by Tuition Plan	AY 2022-23	% Change from	AY 2022-23		AY 2021-22	
	YTD 06/12/2023	2022-23 YTD	YTD 06/13/2022	6/12/2023	YTD 06/12/2021	FINAL
Kansas Rate	6,633	-5%	6,946	17,993	6,485	16,710
Non-Kansas Rate	2,237	1%	2,211	6,326	2,188	6,580
International Rate	681	48%	461	2,156	243	1,414
Total AY Credit Hours	**9,551**	**-0.7%**	**9,618**	**26,475**	**8,916**	**24,704**

Summer Semester Comparisons

	Summer 2023	% Change from	Summer 2022		Summer 2021	
	YTD 06/12/2023	SU22 YTD	YTD 06/13/2022	FINAL	YTD 06/12/2021	FINAL
Overall						
Total Credit Hours	2,455	18%	2,086	1,968	2,208	2,107
F.T.E.	164	18%	139	131	147	140
Headcount	484	13%	427	408	423	420
Pratt Campus/Outreach						
Pratt Campus	187	14%	164	186	170	178
eLearning (all on-line, not video)	2,152	20%	1,798	1,666	1,926	1,829
Outreach (not on-line)	116	-6%	124	116	112	100
By Division						
Arts & Sciences	1,932	21%	1,591	1,482	1,671	1,591
Technical Education	523	6%	495	486	537	516

eLearning: Pratt On-Line & EDUKAN

	Summer 2023	% Change from	Summer 2022		Summer 2021	
	YTD 06/12/2023	SU22 YTD	YTD 06/13/2022	FINAL	YTD 06/12/2021	FINAL
EDUKAN	1,425	20%	1,185	1,102	1,263	1,230
Pratt On-Line	727	19%	613	564	663	599
Total PCC eLearning	2,152	20%	1,798	1,666	1,926	1,829

Outreach

Ground courses that are not on the Pratt Campus	Summer 2023	% Change from	Summer 2022		Summer 2021	
	YTD 06/12/2023	SU22 YTD	YTD 06/13/2022	FINAL	YTD 06/12/2021	FINAL
Outreach by Location						
Coffeyville	72	29%	56	36	44	36
Dodge City	20	-17%	24	24	28	24
Wichita - WSU Tech	24	-45%	44	56	40	40
Total Outreach by Location	116	-6%	124	116	112	100

College Start / High School Enrollment by High School

This breaks out credit hour productions by High School enrollees in any course (to include Concurrent, EDUKAN, Pratt Campus, Online, etc.) by the High School in which the student is enrolled	Summer 2023	% Change from	Summer 2022		Summer 2021	
	YTD 06/12/2023	SU22 YTD	YTD 06/13/2022	FINAL	YTD 06/12/2021	FINAL
High School						
Attica High School	0		0	0	0	0
Chaparral High School	0		0	0	0	0
Cunningham High School	3		0	0	0	0
Home School	3		5	5	0	0
Kingman High School	19		33	36	21	21
Kiowa County High School	0		3	3	0	0
Macksville High School	0		5	5	12	12
Medicine Lodge High School	0		10	10	5	5
Norwich High School	0		5	5	5	5
Pratt High School	29		47	24	46	38
Skyline High School	24		28	28	37	37
Stafford High School	0		0	0	0	0
The Learning Center at Pratt	0		0	0	10	10
All other High Schools	44		10	10	16	13
Total High School	122	-16%	146	126	152	141

9 Core County Region

County	Summer 2023 YTD 06/12/2023	% Change from SU22 YTD	Summer 2022 YTD 06/13/2022	FINAL	Summer 2021 YTD 06/12/2021	FINAL
Barber County (BA)	46	-29%	65	62	37	22
Comanche County (CM)	24	200%	8	8	39	39
Harper County (HP)	10	-68%	31	31	30	30
Kingman County (KM)	71	-7%	76	69	72	63
Kiowa County (KW)	21	40%	15	12	44	44
Pratt County (PR)	265	21%	219	201	330	308
Reno County (RN)	36	-18%	44	40	54	48
Sedgwick County (SG)	170	11%	153	137	192	183
Stafford County (SF)	13	-28%	18	5	22	19
Total 9 Core County Region	656	4%	629	565	820	756

Weekly Enrollment Report
FALL

Pratt Community College

Academic Year Comparisons

Credit Hours by Term	AY 2023-24	% Change from	AY 2022-23		AY 2021-22	
	YTD 06/12/2023	2022-23 YTD	YTD 06/13/2022	6/12/2023	YTD 06/12/2021	FINAL
Summer	2,455	18%	2,086	1,968	2,208	2,107
Fall	7,096	-6%	7,532	12,959	6,708	12,122
Spring	0		0	11,548	0	10,475
Total AY Credit Hours	**9,551**	**-0.7%**	**9,618**	**26,475**	**8,916**	**24,704**

Credit Hours by Tuition Plan	AY 2023-24	% Change from	AY 2022-23		AY 2021-22	
	YTD 06/12/2023	2022-23 YTD	YTD 06/13/2022	6/12/2023	YTD 06/12/2021	FINAL
Kansas Rate	6,633	-5%	6,946	17,993	6,485	16,710
Non-Kansas Rate	2,237	1%	2,211	6,326	2,188	6,580
International Rate	681	48%	461	2,156	243	1,414
Total AY Credit Hours	**9,551**	**-0.7%**	**9,618**	**26,475**	**8,916**	**24,704**

Fall Semester Comparisons

	Fall 2023		Fall 2022		Fall 2021	
	After 12 weeks of enrollment & (3) Beaver Building Days YTD 06/12/2023	% Change from FA22 YTD	After 12 weeks of enrollment & (3) Beaver Building Days YTD 06/13/2022	FINAL (grades still pending)	YTD 06/12/2021	FINAL
Overall						
Total Credit Hours	7,096	-6%	7,532	12,959	6,708	12,122
F.T.E.	473	-6%	502	864	447	808
Headcount	499	-11%	561	1,212	544	1,151
Pratt Campus/Outreach						
Pratt Campus	5,469	3%	5,291	8,239	4,679	7,401
eLearning (all on-line, not video)	809	-29%	1,143	2,810	981	3,089
Outreach (not on-line)	818	-26%	1,098	1,910	1,048	1,632
By Division						
Arts & Sciences	4,185	-5%	4,414	8,606	4,010	8,115
Technical Education	2,911	-7%	3,118	4,353	2,698	4,007

eLearning: Pratt On-Line & EDUKAN

	Fall 2023 YTD 06/12/2023	% Change from FA22 YTD	Fall 2022 YTD 06/13/2022	FINAL (grades still pending)	Fall 2021 YTD 06/12/2021	FINAL
EDUKAN	0	-100%	336	1,253	305	1,788
Pratt On-Line	809	0%	807	1,557	676	1,301
Total PCC eLearning	809	-29%	1,143	2,810	981	3,089

Outreach

Ground courses that are not on the Pratt Campus	Fall 2023 YTD 06/12/2023	% Change from FA22 YTD	Fall 2022 YTD 06/13/2022	FINAL (grades still pending)	Fall 2021 YTD 06/12/2021	FINAL
Outreach by Location						
Concurrent Ground*	75	-21%	95	678	169	614
Attica	0		0	191	6	94
Coffeyville	522	-5%	547	467	472	406
Dodge City	102	-40%	170	176	119	142
Kingman	0		4	150	23	127
Wichita - WSU Tech	119	-58%	282	248	259	249
Total Outreach by Location	818	-26%	1,098	1,910	1,048	1,632

*Concurrent Ground = Concurrent Enrollment Partnership (subtype of NP - classes taught at the hs, during the hs day, by a hs instructor)
AND Concurrent (subtype of N [ex: automotive at Kingman] - classes taught at the hs, during the hs day, by a college instructor)

College Start / High School Enrollment by High School

This breaks out credit hour productions by High School enrollees in any course (to include CEP, EDUKAN, Pratt Campus, Online, etc.) by the High School in which the student is enrolled	Fall 2023 YTD 06/12/2023	% Change from FA22 YTD	Fall 2022 YTD 06/13/2022	FINAL (grades still pending)	Fall 2021 YTD 06/12/2021	FINAL
High School						
Attica High School	0		0	51	0	8
Chaparral High School	0		0	226	0	105
Cunningham High School	18		26	68	0	94
Home School	33		21	76	39	49
Kingman High School	16		73	391	150	270
Kiowa County High School	3		39	49	28	38
Macksville High School	22		13	61	41	84
Medicine Lodge High School	0		45	259	12	179
Norwich High School	21		67	118	85	89
Pratt High School	684		366	530	397	502
Skyline High School	85		153	163	114	191
Stafford High School	0		0	38	0	19
The Learning Center at Pratt	0		0	0	0	0
All other High Schools	38		34	105	83	126
Total High School	920	10%	837	2,135	949	1,754

9 Core County Region						
	Fall 2023	% Change from	**Fall 2022**		**Fall 2021**	
	YTD 06/12/2023	FA22 YTD	YTD 06/13/2022	FINAL (grades still pending)	YTD 06/12/2021	FINAL
County						
Barber County (BA)	47	-68%	147	380	101	313
Comanche County (CM)	80	11%	72	89	53	97
Harper County (HP)	18	500%	3	298	88	246
Kingman County (KM)	199	-45%	364	868	479	806
Kiowa County (KW)	52	-51%	106	133	66	124
Pratt County (PR)	1,687	33%	1,265	1,893	1,249	1,819
Reno County (RN)	217	17%	185	236	149	226
Sedgwick County (SG)	850	-23%	1,101	1,449	819	1,391
Stafford County (SF)	32	-37%	51	167	37	129
Total 9 Core County Region	3,182	-3%	3,294	5,513	3,041	5,151

PRATT
Community College

Fall 2023
Residence Hall Tracking

Residence Hall Contract Status for Fall 2023				
	Fall 2021 as of 6/12/2021	**Fall 2022** as of 6/13/2022	**Fall 2023**[1] as of 6/12/2023	
Total Available	328	344	344	
Contracts	211	282	259	
%	**64%**	**82%**	**75%**	

[1]Max possible occupancy is 356. Current spots available for a residence hall dorm plan=344.

 *Students assigned an 8-week dorm plan are counted as .5 (1/2) here

X.   Action Items

➤ **Ratify Waiver Board Policy No. 3-07** – *Kent Adams, VP Finance & Operations*
The administration requests the ratification of the waiver of Board Policy No. 3-07 for the sole source lease of roping calves for Spring 2023 in the amount of $4,700.00 from Jake Ritz. This is a sole-source lease due to no other vendors being available.

➤ **Approval Riney Student Center Carpet Replacement**
Bids were requested from the following vendors for replacement of carpet in the Riney Student Center. The results were received as follows:

Vendor	Bid
J.A. Knight & Sons, Inc.	$37,390
Mead Lumber	Did Not Meet Bid Specifications
Home Lumber	Declined Due to Availability
Newfeldt's Flooring	No Response
KAT Flooring	No Response

The Administration recommends the bid from J. A. Knight & Sons, Inc. be accepted.

➤ **Approval to Notify Pratt County Clerk Board's Intention to Exceed the Revenue Neutral Rate** - *Kent Adams, VP Finance & Operations*

➤ **Health Insurance Quotes –** *Kent Adams, VP Finance & Operations*

➤ **Property and Liability Insurance Pricing** - *Kent Adams, VP Finance & Operations*

➤ **Policy Reviews: First Readings**
No policies were brought before the Board for review.

XI.   Written Reports

➤ **Faculty Report –** *Dave (Kip) Chambers, PHEA President*
Mr. Chambers had nothing to report due to faculty being on summer break.

➤ **Athletic Report –** *Tim Swartzendruber, Athletic Director*

News
- Baseball concluded season 12-20 conference, 25-33 overall. Lost to Cowley in the first round of playoffs.
- Softball concluded season 4-28 conference, 5-45 overall. Lost in Region VI Tournament: first appearance in playoffs since 2018.
- Track competed at NJCAA National Track in Hobbs, NM, week of May 18-20. Jamaira Ross placed sixth in women's steeplechase setting a new school record.

- Tennis-competed at NJCAA National Tennis Tournament May 15-19 in McKinney, TX. Team placed 10th overall. Cowley College won the National Championship.
- Wrestling-Easton Taylor placed fifth at the U.S. Junior National Team Trials in Ohio the week of June 5. Qualifies for the U.S. World Team Trials at the U.S. Olympic Training Center in Colorado Springs, CO, later this summer.

Social Media
- Gobeaversports.com – website
- Twitter: @PrattBeavers (1905 followers as of June 6; 1893 last month)
- Facebook: Pratt Community College Athletics (over 1,400 follow this page)
- Instagram: @PrattBeavers 1039 followers as of June 6, 1025 last month)
- Tik Tok: @PrattBeavers

Other
- Cheer team hosted Herington HS for a cheer team camp June 14-16
- Beaver Backer Golf Tournament August 18 at Park Hills Country Club
- Sarah Lindnor will begin as new Assistant Athletic Trainer on July 5
- Stanion Wholesale Electric has donated lights to use in men's basketball locker room renovation project
- Officials locker room project underway

➢ **Chief Information Officer –** *Jerry Sanko, CIO*
Information Technology Project Update:

Replace computers in Rm 438 and EPT   May - June
Replace computers in Rm 438 and EPT (68) (May 4th and 5th the machines are scheduled to arrive, and the replacement is scheduled to start 16 May) (complete)

Replace staff/faculty machines that are 8+ years old (68) using the machines from 438 and EPT.

Rm 110, Rm 4, Automotive, Attica and Kingman computer July – August
Rm 110, Rm 4, Automotive, Attica and Kingman computer replacements (68 machines) Replace staff/faculty machines that are 6+years old and classroom instructor use machines (40 from 110/4).

Security Compliancy Program
Creating the written information security program (WISP) (completed)
Active Directory audit (completed)
Firewall policy audit (scheduled)
Data Classification Policy (draft 1)
New Password policy is in effect
Privacy policy (draft 1)
Third Party Vendor Access Nondisclosure Agreement (draft 1)

Removing old security camera equipment from the dorms. No change.

Chemistry Room upgrade (est. time June)

Using Viewsonic from Welding and installing it into the Chemistry Room.

Alertus (no change)
Installation complete on server.
Completed the first meeting with selected members of the Crises Intervention Team and Alertus to better understand the integration between the College Crises Plan and Alertus.

New SIS
Exploring different Student Information Systems (now – January 2024)
      Research Different SIS platforms
      Demos
Contracting (July 2024)
Implementation (July 2024 – July 2026)

Summer Projects
Staff Faculty Technology Training development (Viewsonic, Zoom, Teams and other)
Projector replacement and maintenance

Data Services Department Update:
NC-SARA Annual Reporting has been completed.
Collaborating on the KBOR Performance Agreement report due in June.
Collaborating on the NCJAA Academic Team & Student Nominations.

➢ **Foundation Report** – *Barry Fisher, Foundation Director*

Outstanding Alumni Award
The selection process for the annual *Outstanding Alumni Award* has been changed. Previously, the duties were handled by the Instructional Council. However, the responsibility of determining the winner now rests with the PCC Foundation Board. Information packets for each nominee have been provided to the Board Members, and the winner will be selected by the end of June.

New Foundation Office
The PCC Foundation office has relocated to Room 48, which was previously utilized by Lisa Perez Miller. This new location will enhance the foundation's visibility to the public.

➢ **KACCT** – *Eric Scott Killough, Secretary* Dodge City Community College is hosting the Jessica Lucas of J Squared Communications (a contracted consultant of KACCT) Informed the group she will be sending out a survey and would like contact info for our media staff/personnel. She will be asking for contact info of those we want to receive the digital KACCT newsletter. She wants points of pride – things you do that your college is proud of i.e., hosting Miss Kansas; share with KACCT photos of legislatures visiting the campus so those photos can be used in advertising/promotional materials (e-mail them to Jessica); share student success stories (especially home-grown talent) even alumni i.e. they have been promoted, etc.; share summer children's programs; etc. etc.

The contract with accounting advisory firm Sink, Gordon & Associates for the year ending June 30, 2024, and the contract with J Squared Communications for consulting services

for the period ending June 30, 2024, were approved.

The 2023-24 KACCT budget was approved. It has been e-mailed to Dr. Calvert and all Trustees.

The next KACCT meeting will be at Cloud County Community College in Concordia on August 25th and 26th, 2023.

- ➤ **ACCT/NLS (Association of Community College Trustees/National Legislative Summit)**

- ➤ **AACC – (American Association of Community Colleges)** – *Dr. Michael Calvert*

- ➤ **Other**

XII.   Wrap Up

- ➤ **Comments from the President** – *Dr. Michael Calvert*

1. Participated in weekly Presidents meetings.
2. Participated in Technical Education Authority meeting.
3. Participated in NJCAA Board of Regents meeting virtually.
4. Attended NJCAA President's Advisory Commission meeting virtually.
5. Held President's Advisory Committee meeting.
6. Gave welcome at Beaver Building Days.
7. Participated in EDUKAN Board meetings virtually.
8. Attended KBOR meeting in Topeka.
9. Participated in Board Planning and Budget session.
10. Attended Miss Kansas Pageant and after parties.
11. Enjoyed family vacation

- ➤ **Comments from the Board Chair** – *Mike Koler*

XIII.   Executive Session for Non-Elected Personnel Matters (If needed)

XIV.   Adjourn Meeting