

Board of Trustee Meeting Minutes of July 19, 2021

I. Chair DeWeese called the meeting to order at 6:00 p.m.

II. Pledge of Allegiance was led by Dwane DeWeese, Chair

Trustees Present: Dwane DeWeese, Chair, Mike Koler, Vice Chair (VC), Kim DeClue, Michele Hamm, Stan Reimer, Jeff Shumway,

Trustee(s) Absent: Ed Barrett

Administrative: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations, Lisa Perez Miller, VP of Students and Enrollment Management, Monette DePew, VP of Instruction, Tim Swartzendruber, Athletic Director, Jerry Sanko, Chief Information Officer, Diana Mitzner, Director of Nursing, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations, and Donna Meier Pfeifer, Admin. Asst. to President and Clerk of the Board

Administrative(s) Absent: Diana Mitzner, Director of Nursing

Media Representation: No media present

III. **Introduction of Guest(s):**

Dean Fitzsimmons

IV. **Introduction of Awards of Excellence – Dr. Calvert**

V. **Adjourn Sine Die 2020-2021 Session of the Board of Trustees**

Chair DeWeese asked for a motion to Adjourn Sine Die 2020-2021 Session of the Board of Trustees. Trustee Hamm made the motion to Adjourn Sine Die 2020-2021 Session of the Board of Trustees. Motion was seconded by Trustee Shumway. With no further discussion motioned passed unanimously.

VI. **Call to Order 2021-2022 Session of the Board of Trustees**

Chair DeWeese called the 2021-2022 Session of the Board of Trustees to order at 6:04 p.m.

VII. **Election of 2021-2022 Board Officers**

Chair DeWeese asked for nominations for the election of 2021-2022 Board Officers. Trustee DeClue nominated Mike Koler for Chair and Ed Barrett for Vice Chair. Nominations was seconded by Trustee Hamm.

Chair DeWeese asked if there were any other nominations from the floor?

Chair DeWeese asked for all in favor of Mike Koler as Chair and Ed Barrett as Vice Chair say Aye. Ayes passed unanimously.

VIII. Special Action for Board Approval: Appointments and Designations

Chair Koler asked for a motion for approval of the administration recommendation of the Appointments and Designations for the following:

- a. Treasurer – Kent Adams
- b. Clerk – Donna Meier Pfeifer
- c. Attorney – Tom Black
- d. Auditor – Allen, Gibbs, Houlik
- e. Designate Depositories – all banks and Savings and Loans with an office in Pratt County

Motion was made by Trustee DeClue to approve the appointments and designations so mentioned. Motion was seconded by Trustee Hamm. With no further discussion motion passed unanimously.

IX. Other Appointments at the Discretion of the Board

Chair Koler asked for a motion to appoint:

- a. KACCT Delegate and Alternate
- b. PCC Foundation Board Representative

Trustee Reimer made the motion to appoint Trustee Michele Hamm as the KACCT Delegate and Trustee Kim DeClue as the alternate, and Trustee Stan Reimer as the PCC Foundation Board Representative. Motion was seconded by Trustee Hamm. With no further discussion motion passed unanimously.

X. Addition to the Agenda for Discussion and Action Items

Discussion: 2021-2022 Budget Book

Chair Koler asked for a motion to add to the agenda under Discussion Item: 2021-2022 Budget Book. Motion was made by Trustee DeClue to add 2021-2022 Budget Book to the agenda under Discussion. Motion was seconded by Trustee Hamm. With no further discussion motion passed unanimously.

Chair Koler asked for a motion to add to the agenda under Action Items the following:

- Ratify Executive Coach Bus
- Bids for Athletic Insurance
- Ratify Computers for Vocational Labs
- Weapons Policy 200-42

Trustee Hamm made the motion to add the afore-referenced items to the Action Items on the agenda. Motion was seconded by Trustee Shumway. With no further discussion motion passed unanimously.

XI. COVID-19 Update – Dr. Calvert

Pratt County as of July 19th reported 6 active cases in the county. Cabinet has been meeting and discussing protocol for the upcoming Fall semester. At this time masks are not required but recommended in a group. Incentive for students to be vaccinated is \$500 if you are living in a dorm and \$250 for commuter's or high school students This is voluntary. The funds will be coming out of the HEERF funds. CDC Guidance is being followed.

XII. Track/Soccer Complex Management Committee Update – Dr. Calvert

Dr. Calvert had distributed an informational brochure that is being included in the Pratt utility bill mailing. Jointly written by the Management Committee, which includes PCC Dr. Michael Calvert, Tim Swartzendruber, City Commissioners Gary Schmidt and Zack Deeds, City Attorney Regina Goff, Recreation Director Larry Eisenhauer, and City Manager Bruce Pinkall. USD 438 Skyline Board had seen the brochure before it was sent out.

PCC has a signed Memorandum of Understanding (MOU) from Skyline with a verbal commitment and an annual commitment with a matching commitment through privately raised dollars. Currently at 50% with matched funds. Barry Fisher, Executive Foundation Director, has solicited a \$25,000 donor who is making this a “challenge grant” to other potential donors. Once the other 50% has been raised Skyline will become a Community Partner. Industrial Revenue Bonds (IRB) are callable in 2024. Management Committee met, working on finalizing rental lease rates, concession etc. City of Pratt continues to be a strong partner. Continued efforts with Pratt County to get involved and become a Community Partner.

XIII. Discussion:

A. MIS Report – Dr. Calvert

No report presented

B. 2021-2022 Budget Book – Kent Adams / Dr. Calvert

Revenue Neutral Rate (RNR) Senate Bill No. 13 – June 21 Board of Trustee meeting they approved exceeding the RNR of 36.945 mills. Mr. Adams notified the Pratt County Clerk of this intent prior to the notification deadline of July 20. The notice of the public hearing will be on the PCC’s website and in The Pratt Tribune on August 11. The public hearing on exceeding the RNR will be held on August 23rd as part of the regular board meeting. The public hearing on the RNR will be held prior to public hearing to approve the FY22 budget. The budget is significantly impacted by enrollment since the budget is built on a 2.5% enrollment increases. The 2.5% increase factors in the loss of the ADN Nursing program. Fiscal year 2022 revenue is anticipated to increase \$388,440 compared to the prior budget year. This brings total revenue for FY22 to \$11,963.77, an increase of 3.3% from the prior year revenue.

The general consensus of the Trustees present was that they could support the budget as presented.

(Complete 2021-2022 Budget Book on [will put hyperlink here for the complete book!](#))

XIV. Communication to the Board – Donna Meier Pfeifer

Thank you card was received from the Lesh Family for the memorial of Rodney Lesh.

XV. Calendar of Events – Dr. Calvert

Accepted as presented

XVI. Consent Agenda – Mike Koler, Chair

Chair Koler asked for a motion to approve the consent agenda as presented. Trustee Shumway made the motion to accept the consent agenda as presented. Motion was seconded by Trustee Hamm.

Chair Koler asked if any information was to be discussed.

With no further discussion motion passed unanimously.

Minutes:

Minutes of the Board Trustee Meeting for June 21, 2021

(Complete minutes on <http://prattcc.edu/department/board-trustees>)

Personnel Report – Rita Pinkall, Director (Presented by Dr. Calvert)

Verbal Addition Resignation: Dr. Calvert

- Jessica Cook, Nursing Dept. Secretary – Last Day: 07-30-21

- Nicholas Cicere, Sports Information Dir./Residential Supervisor – Last Day: 07-30-2021

Financial Report – Kent Adams, Finance and Operations

Revenue through June is running \$148K favorable. This compares to a favorable \$12K in May. Tuition is \$120K over budget. Ad valorem property tax is \$216K under budget. Motor vehicle tax is \$80K over budget. Delinquent tax is \$37K favorable. CTE funding is \$38K favorable. Miscellaneous income is over budget \$89K due to payment plans.

Expenditures are running \$658K favorable through June. This compares to an underrun in May \$377K

Enrollment Update and Board Report – Lisa Perez Miller, VP of Students and Enrollment Management,

Enrollment Update & Board Report – July 12, 2021 (Updates as of July 19, 2021 are noted in red below)

1. **2021-2022 Academic Year** – Credit hour production for the academic year is 10,013 and -5.6% below the figure reported on July 13, 2020. **(10,482 or -4.8%)**
2. **Summer 2021 Semester Enrollment**
 - Summer Semester credit hour production is 2,111 or -6% less than the same period last year. **(2,096 or -6%)**
 - Student headcount is 416 or -7% less than the same period last year. **(418 or -6%)**
 - EduKan credit hour production is 1,233 or -15% less than the same period in 2020. **(1,230 or -15%)**
 - Pratt Online credit hour production is 600 or 10% greater for the same period in 2020. **(588 or +8%)**
 - Outreach credit hour production is 104 or +24% greater than the same period last year.
 - College Start/High School enrollment is 141 credit hours, a -35% decrease in production compared to the same period in 2020.
 - Credit hour production for the “Nine Core County Region” (Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford) is 761 hours, a comparison with the 2020 Summer Semester year-to-date of 860 for the Nine Core County Region. **(748 or -12%)**

3. **Fall 2021 Semester Enrollment**

- Fall Semester credit hour production is 7,902 or -6% less than the same period last year. **(8,386 or -4%)**
- Student headcount is 645 or +2% greater than the same period last year. **(684 or +2%)**
- EduKan credit hour production is 595 or -15% less than the same period in 2020. **(727 or -2%)**
- Pratt Online credit hour production is 765 or 113% greater for the same period in 2020. **(790 or +90%)**
- Outreach credit hour production is 1,076 or -23% less than the same period last year. **(1,110 or -21%)**
- College Start/High School enrollment is 963 credit hours, an 83% increase in production compared to the same period in 2020. **(972 or +65%)**
- Credit hour production for the “Nine Core County Region” (*Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford*) is 3,620 credit hours, a comparison with the 2020 Fall Semester year-to-date of 3,212 for the Nine Core County Region. **(3,841 or +13%)**

4. **Fall 2021 Early Enrollment Goal Tracking**

- % of possible (non-grads) returners enrolled in fall classes: 47% compared to 48% in Fall 2020
- % of student-athlete (non-grads) enrolled in fall classes: 60% compared to 52% in Fall 2020

5. **Fall 2021 Residence Hall Contracts**

- Paid contracts received to-date: 222 or 68% of the 326 available
- occupancy. **(260 or 80%)** This compares to 204 contracts or 62% for the same period last year. **(255 or 77%)**

XVII. **Action Items**

➤ **Ratify Waiver of Board Policy No. 3-07 – Kent Adams, VP of Finance and Operations**

Chair Koler asked for a motion to accept the administration request for ratification of the Waiver Board Policy No. 3-07 in the total amount of \$19,913.00 for the following:

- T&D Powerskills LLC - \$11,700.00 – EPT annual software licensing for training software selected by faculty.
- Graphic Edge - \$5,486.00 (\$2,300 men’s soccer uniforms, \$3,186.00 track warm ups) – contract with Graphic Edge.
- Presto Sports - \$2,727.00 – annual licensing for athletic website, Presto being the NJCAA provider.

Motion was made by Trustee Shumway to accept the administration requests for Ratification Waiver Policy 3-07 for the afore-reference variety of sole-source purchases in the total amount of \$19,913.00. Motion was seconded by Trustee DeClue. With no further discussion motion pass unanimously.

- **Ratify Board Chair Approval of FY 2022 College Wide Insurance Package**
Chair Koler called for a motion to accept the Board Chair approval of FY 2022 College Wide Insurance Package. Motion was made by Trustee Hamm to accept the Board Chair approval of the FY2022 College Wide Insurance Package. Seconded by Trustee Reimer.

General Insurance Coverage

	Strong's Insurance (MHEC)	Conrade Insurance (KASB)	Change
Property with MHEC*			\$0
Worker's Compensation			\$0
Cyber Liability			\$0
Business Auto			\$0
Liability, Crime, Excess Liability			\$0
Nursing Liability			\$0
Sub-Total	\$152,097	\$206,402	-\$54,305
Buy Down Wind/Hail Deductible from \$500,000 to \$250,000		\$23,055	-\$23,055
Total	\$152,097	\$229,457	-\$77,360

MHEC hail/wind deductible is \$300,000 per building. Total Exposure \$3,900,000. Cannot buy down deductible.

KASB hail/wind deductible is \$500,000 per occurrence. Buy down deductible to \$250,000

*Midwest Higher Education Consortium.

Administration's recommendation is the Conrade Insurance (KASB) with additional money.

With no further discussion the motion passed unanimously.

➤ **47 Passenger Executive Coach – Kent Adams**

Chair Koler asked for a motion to approve the administration recommendation of the purchase of a 2020ME Freightliner 47 Passenger Executive Coach in the amount of \$226,500. Motion was made by Trustee Shumway to approve the administration recommendation of the purchase of a 2020ME Freightliner 47 passenger Executive Coach in the amount of \$226,500. Motion was seconded by Trustee Hamm.

Make – 2020ME Freightliner
 Engine – 6.71 Cummins Diesel IBS 300HP
 Seating Capacity 47 – Seating capacity was 50, the last row was removed to add more space between rows.

With no further discussion the motion passed unanimously.

➤ **Bids for Athletic Insurance from August 1, 2021 thru July 31, 2022 – Kent Adams**

Chair Koler asked for a motion to approve the administration recommendation of Dissenger Reed with the \$1,000 deductible excess/secondary coverage. Motion was made by Trustee Hamm to approve the administration recommendation of Dissenger Reed with the \$1,000 deductible excess/secondary coverage. Motion was seconded by Trustee Reimer.

Bids were requested for athletic insurance from August 1, 2021 thru July 31, 2022.

<u>EXCESS</u>	<u>Deductible</u>	<u>Deductible</u>	<u>Deductible</u>	<u>Deductible</u>	<u>Current Year</u>
	\$250	500	\$1,000	\$2,500	\$1,000 Ded
Dissenger Reed	\$61,938	\$58,670	\$55,000	\$40,657	\$38,500
First Agency	\$70,683	\$62,745	NA	\$37,496	
IMA	No Response	No Response	No Response	No Response	
Special Markets	No Response	No Response	No Response	No Response	
<u>CATASTROPHIC</u>					
Dissenger Reed	\$12,128				\$16,846
First Agency	\$12,168				
IMA	No Response	No Response	No Response	No Response	
Special Markets	No Response	No Response	No Response	No Response	

The administration recommends acceptance of the \$1,000 deductible excess/secondary coverage and the catastrophic coverage from Dissenger Reed due to availability of primary coverage policy for uninsured student/athletes.

With no further discussion motion passed unanimously.

➤ **Computers for Vocational Labs – Kent Adams / Jerry Sanko**

Chair Koler asked for a motion to approve the administration recommendation of purchasing 69 Dell computers total cost of \$76,358.85 (\$1,106.65 per unit) for EPT, Nursing, and INT labs. Motion was made by Trustee Shumway to approve the administration recommendation of purchasing 69 Dell computers at the total cost of \$76,358.85. Motion was seconded by Trustee Hamm.

Mr. Sanko explained the institution rotates computers out every three years. Computers should arrive at the end of September. Mr. Adams expressed the cost of the computers will be funded with Vocational Capital Outlay funds. This is a sole source purchase through Dell to maintain all Dell computers.

With no further discussion motion passed unanimously.

➤ **Policy First Reading 200-42 Weapons Policy – Dr. Calvert, President**

Chair Koler asked for a motion to approve the administration recommendation on Administrative Policy 200-42 Weapons pursuant to K.S.A. 75-7co3 requirements. Motion was made by Trustee DeClue to approve the administration recommendation on Administrative Policy 200-42 Weapons pursuant to K.S.A. 75 7co3 requirements and to waive the second reading. Motion was seconded by Trustee Hamm. The wording pertaining to K.S. A. 75-7co3 is highlighted.

WEAPONS POLICY

.010 Introduction

Pratt Community College prohibits the possession and use of firearms, explosives, and other weapons on any of its campus, with certain limited exceptions, which include use of weapons as part of approved Pratt Community College Programs, use of weapons by law enforcement personnel, and the lawful concealed carrying of handguns, as provided below. This policy is in accordance with state law, K.S.A 75-7c01, *et seq.*

.020 Definitions

For purposes of this policy:

i. The term “weapons” includes:

1. Any object or device which will, is designed to, or may be readily converted to expel bullet, shot or shell by the action of an explosive or other propellant;
2. any handgun, pistol, revolver, rifle, shotgun or other firearm of any nature, including those that are concealed or openly carried;
3. any BB gun, pellet gun, air/C’O2 gun, blow gun, or any Taser or similar electrical weapon that discharges a projectile, which is possessed with the intent to use the same unlawfully against another;
4. any explosive, incendiary or poison gas (A) bomb, (B) mine, (C) grenade, (D) rocket having a propellant charge of more than four ounces, or (E) missile having an explosive or incendiary charge of more than ¼ ounce;
5. any incendiary or explosive material, liquid, solid or mixture equipped with a fuse, wick or other detonating device, which is possessed with the intent to use the same unlawfully against another;
6. any tear gas bomb or smoke bomb, which is possessed with the intent to use the same unlawfully against another; however, personal self-defense items containing mace or pepper spray shall not be deemed to be a weapon for the purposes of this policy;
7. any knife, commonly referred to as a switch-blade, which has a blade that opens automatically by hand pressure applied to a button, spring or other device in the handle of the knife or any knife having a blade that opens or falls or is ejected into position by the force of gravity or by an outward, downward or centrifugal thrust or movement, which is possessed with the intent to use the same unlawfully against another;
8. any straight-blade knife of four inches or more such as a dagger, dirk, dangerous knife or stiletto, which is possessed with the intent to use the same unlawfully against another; except that an ordinary pocket knife or culinary knife designed for and used solely in the preparation or service of food shall not be construed to be a weapon for the purposes of this policy;
9. any martial arts weapon such as nun chucks or throwing stars;
10. any longbow, crossbow and arrows or other projectile that could cause serious harm to any person, which is possessed with the intent to use the same unlawfully against another; or
11. any other dangerous or deadly weapon or instrument of like character.

ii. The term “handgun” means:

- (1) A pistol or revolver which is designed to be fired by the use of a single hand and which is designed to fire or capable of firing fixed cartridge ammunition;
or
- (2) any other weapon which will or is designed to expel a projectile by the action of an explosive and which is designed to be fired by the use of a single hand.

iii. The term “firearm” includes any handgun, rifle, shotgun, and any other weapon which will or is designed to expel a projectile by the action of an explosive.

- iv. The term “adequate security measures” shall have the same meaning as the term is defined in K.S.A. 75-7c20, and “building” shall have the same meaning as the term “state building” is defined in K.S.A. 75-7c20.
- v. The term “campus” means any building or grounds owned by Pratt Community College (PCC) or the PCC Board of Trustees (Board) and any building or grounds leased by Pratt Community College (PCC) or the PCC Board of Trustees (Board) for Pratt Community College use.

.030 Policy

i. General Rules on Open Carry and Concealed Carry on Campus

Open carry of firearms and possession of weapons other than concealed handguns shall be prohibited inside buildings on campus, while concealed carry of handguns is permitted inside buildings on campus, subject to the rules stated in this policy. All weapons are prohibited at all off-campus PCC sponsored or supervised activities, except that, as required by law, PCC does not prohibit employees, who are legally qualified, from carrying a concealed handgun while engaged in the duties of their employment outside of PCC’s place of business, including while in a means of conveyance.

Nothing in this policy shall be read to prohibit possession of weapons on campus as necessary for the conduct of Board-approved academic programs or PCC-approved activities or practices with the advance written approval of the PCC President, or by PCC security personnel while acting within the scope of their employment.

It shall be a violation of Board and PCC policy to openly display any lawfully possessed concealed carry handgun while inside buildings on campus, except as provided herein.

There are no PCC locations that have been designated as prohibiting concealed carry with permanent adequate security measures. PCC may from time to time designate a specific location as temporarily prohibiting concealed carry and use temporary adequate security measures as defined and required by law. Appropriate notice will be given whenever this temporary designation is made, including notice to the Board and appropriate signage.

In addition, areas of buildings that have no public access entrances and are limited to restricted access entrances only may be off-limits to concealed carry, as determined by the PCC. “Restricted access entrance” means an entrance that is restricted to the public and requires a key, keycard, code, or similar device to allow entry to authorized personnel. “Authorized personnel” means employees of PCC and any person granted authorization pursuant to K.S.A. 75-7c20(d)(2), who are authorized to enter a PCC building through a restricted access entrance. Appropriate signage will be provided in these areas.

ii. Prohibitions Based on State Law

Beginning July 1, 2017, any individual who is 21 years of age or older and who is lawfully eligible to carry a concealed handgun in Kansas or who is 18 years of age and in possession of a valid provisional license issued pursuant to K.S.A. 75-7co3 shall not

be precluded from doing so on campus except in PCC buildings and areas of buildings for which adequate security measures are provided, and except as otherwise prohibited by law.

Regardless whether the individual is otherwise lawfully eligible to carry a concealed handgun, the following restrictions apply to the carrying of a firearm by Kansas law, and the violation of any of the following restrictions is a crime under Kansas law and a violation of this policy:

1. An individual in possession of a concealed firearm must be at least 21 years of age or at least 18 years of age and in possession of a valid provisional license issued pursuant to K.S.A. 75-7co3 [K.S.A. 21-6302(a)(4)];
2. A firearm cannot be carried by an individual under the influence of alcohol or drugs, or both, to such a degree as to render the individual incapable of safely operating the firearm [K.S.A. 21-6332];
3. A firearm cannot be carried by an individual who is both addicted to and an unlawful user of a controlled substance [K.S.A. 21-6301(a)(10)];
4. A firearm cannot be carried by an individual who is or has been a mentally ill person subject to involuntary commitment [K.S.A. 21-6301(a)(13)];
5. A firearm cannot be carried by an individual with an alcohol or substance abuse problem subject to involuntary commitment [K.S.A. 21-6301(a)(13)];
6. A firearm cannot be carried by an individual who has been convicted of a felony crime [K.S.A. 21-6304];
7. An automatic firearm cannot be carried [K.S.A. 21-6301(a)(5)];
8. A cartridge which can be fired by a handgun and which has a plastic-coated bullet with a core of less than 60% lead by weight is illegal [K.S.A. 21-6301(a)(6)];
9. Suppressors and silencers cannot be used with a firearm [K.S.A. 21-6301(a)(4)]; and,
10. Firearms cannot be fired in the corporate limits of a city or at a dwelling, or at a structure or vehicle in which people are present, except in self-defense [K.S.A. 21-6308, 6308a].

It shall also be a violation of this policy to otherwise possess, store, transport, trade, sell, or in any other way use a firearm in violation of any applicable law.

iii. Carrying and Storing Handguns

Each individual who lawfully possesses a handgun on campus shall be wholly and solely responsible for carrying, storing and using that handgun in a safe manner and in accordance with the law, Board policy and PCC policy. Nothing in this policy shall be interpreted to require individuals who lawfully possess a handgun to use it in defense of others.

Beginning July 1, 2017, each individual who lawfully possesses a concealed handgun on campus shall at all times have that handgun in their custody and control, and shall either:

1. carry it concealed on or about their person in a manner that complies with this policy, or;
2. keep it stored in any secure storage location provided by PCC specifically for that purpose, at their residence, or in their privately-owned or leased vehicle.

Individuals who carry a handgun inside buildings on campus must carry it concealed on or about their person at all times. With respect to this policy, “concealed” means completely hidden from view and does not reveal the weapon in any way, shape, or form. “About” the person means that an individual may carry a handgun if it can be carried securely in a suitable carrier, such as a backpack, purse, handbag, or other personal carrier designed and intended for the carrying of an individual’s personal items.

Moreover, the carrier must at all times remain within the exclusive and uninterrupted control of the individual. This includes wearing the carrier with one or more straps consistent with the carrier’s design, carrying or holding the carrier, or setting the carrier next to or within the immediate reach of the individual. Except in those instances where necessary for self-defense or transferring to safe storage and except as otherwise provided in this policy, it shall be a violation of Board and PCC policy to openly display any lawfully possessed concealed carry handgun while on campus.

Every handgun carried by an individual, whether on their person or in a carrier, must be secured in a holster that completely covers the trigger and the entire trigger guard area and that secures any external hammer in an uncocked position. The handgun must be secured in the holster with a strap or by other means of retention. The holster must have sufficient tension or grip on the handgun to retain it in the holster even when subjected to unexpected jostling. Handguns with an external safety must be carried with the safety in the “on” position. Semiautomatic handguns must be carried without a chambered round of ammunition. Revolvers must be carried with the hammer resting on an empty chamber.

Handguns shall not be stored:

1. in any PCC classroom, lab, office, or facility;
2. in an on-campus residential unit, except in the on-campus residential unit of the individual who is at least 21 years of age or who is 18 years of age and in possession of a valid provisional license issued pursuant to K.S.A. 75-7co3, who legally owns the handgun, and when the handgun is secured in a holster in an approved storage device;
3. in any non-privately owned or leased motor vehicle or,
4. in any other location and under any circumstances except as specifically permitted by this policy and by state and federal law.

Handguns may be stored:

1. in an individual’s privately-owned or leased motor vehicle when the vehicle is locked (if unattended) and the handgun is secured in a location within the vehicle that is not visible from outside the vehicle;
or,
2. in the on-campus residential unit of the individual who is at least 21 years of age or who is 18 years of age and in possession of a valid provisional license issued pursuant to K.S.A. 75-7co3, who legally owns the hand gun, and when the storage by any other means than specifically permitted in this policy is prohibited.

For any on-campus residential unit that does not have adequate security measures, each resident who lawfully possesses a handgun on campus and elects to store the handgun they possess in the room to which they are assigned when not carrying it on their person in a concealed fashion shall secure the handgun in a secure storage

device that conceals the gun from view. Such storage devices shall be provided by the individual who possesses the handgun and must meet minimum industry standards for safe-keeping of handguns.

PCC does not provide approved handgun storage devices to any person under any circumstances. Each individual who stores a handgun in an on-campus residence must provide their own approved storage device. An approved storage device has each of these characteristics:

1. it is of sufficient size to fully enclose the handgun while secured in an approved holster;
2. it is constructed of sturdy materials that are non-flammable;
3. it has a combination, digital, or other secure locking device that can only be Unlocked by the individual using the storage device, but devices secured exclusively with a key lock is prohibited; and,
4. the device is constructed specifically for the storage of a handgun and/or ammunition. All ammunition stored in an on-campus residence must be stored in an approved storage device.

.040 Sanctions

Any individual who violates one or more provisions of this policy may be issued a lawful directive to leave campus with the weapon immediately. Any individual who violates the directive shall be considered to be in trespass and may be cited accordingly. Any employee or student of PCC who violates one or more provisions of this policy shall be subject to discipline in accordance with applicable PCC disciplinary policy. Any individual who violates state or federal law may be detained, arrested or otherwise subjected to lawful processes appropriate to the circumstances.

.050 Notice

Notice of this policy, the Board policy, and the concealed carry law are given in this policy and shall also be given by way of reference to this policy in the PCC Handbook, the Student Code of Conduct and Responsibility (PCC Administrative Policy 600-01) and each housing contract. To the extent adequate security measures are used to prohibit concealed carry into stadiums, arenas and other large venues that require tickets for admission, the tickets shall state that concealed carry will be prohibited at that event. Signs will be posted as appropriate.

Revision Dates: 07-19-2021, 07-16-2019, 06-20-2017, 09-10-2013, 05-17-2004, 07-22-1996,

XVII. Oral Reports

Nursing – *Diana Mitzner, Director of Nursing*

ADN - Second quarter total pass rate per KSBN is at 80% (5 tested delivered, 4 passes, 1 failed)

PN - Second quarter total pass rate per KSBN is at 85.7% (7 tested delivered, 6 passes, 1 failed)

NCLEX - Updated testing report as of July 17, 2021:

ADN - First time testers – 14 out of 15 testers have passed – 93.3%. Two more testers scheduled for July 29, 2021.

PN – First time testers (2 from 2020 also tested in 2021) = Total 12 PN testers for 2021, 9 out of 11 have passed – 81.8%. There is 1 left to test of the 2021 graduates. No known date.

- PCC is in conversation with a potential partner to deliver the ADN on campus in the fall semester of 2022.

- Jessica Cook has given her two week notice. Department is looking for a secretary.

Faculty Report – *Carol Ricke, PHEA President*

Nothing to report.

Staff Senate Report (SS) – *Charles Keefer, Vice President*

Work-Life-Enrichment (WLE)

August there will be no WLE presentations due to the move-in and the start of classes.

Additional ideas being explored for our Work-Life-Enrichment ideas are:

- 1.) Campus Tour - What is the process and what does that entail for the student once they are on campus.
- 2.) Personnel Director - Discuss the FMLA policy and how this is available for employees to utilize.
- 3.) Admissions and Student Success discussing the enrollment process from start to finish.
- 4.) City Governance Organizations – Invite them to speak to bring awareness to what they do and how others can be involved.
- 5.) Young Professionals of Pratt – Invitation to present on their organization and how to be involved.

2021 Goals

Staff Senate is actively working to prioritize goals that have been discussed while in session. We are preparing to hold meetings with the President’s Cabinet to present proposals and provide updates on issues presented to Staff Senate.

Family Medical Leave Act (FMLA) After receiving feedback from the survey pertaining to FMLA Staff Senate felt it would be beneficial to have the Personnel Director do a Work-Life-Enrichment presentation on how FMLA pertains to employees and an opportunity to ask questions.

Staff Evaluations Continue to be an expressed issue by staff and request follow-up feedback since it has been presented to President’s Cabinet and a follow-up email to Dr. Calvert in January 2021. Staff Senate decided a second follow-up was in order to provide the most accurate feedback pertaining to staff evaluations.

Staff Spot Light Staff Senate is implementing a monthly “*Staff Spot Light*” and it will kick off the month of August. A staff member will be chosen at random each month to be in the “Spot Light”. If they accept the invite, they will complete a short Get-to-Know-Your questionnaire which will be in the monthly newsletter and on the PCC website. A way to get to know each other on a more personal level! The lucky person will be gifted a \$10 gift card to Beaver Bites.

The May BBQ was a huge success and a Fall semester kick-off BBQ was discussed and dates are being explored for the month of September.

Officers

Elected Officers and Members for the 2021-2022 Academic Year consist of:

Students and Enrollment Management (3): **Finance and Operations (3):**

Sarah Binford, President

Kimberly Albright – Treasurer

Charles Keefer – Vice President

Tim Renner

Elizabeth Britton – Secretary

Open Position

Instruction Technology (1):

Instruction (1):

Nathan Buchmueller

Frank Stahl

Athletics (2):

Executive Management (1):

Ashley Burnett

Donna Meier Pfeifer

Joel Pearson

Athletic Report – *Tim Swartzendruber, Athletic Director*

News

- Quintin Powell began duties as Head Cross Country/Assistant Track/Resident Life on July 6. Formerly was assistant at Coffeyville Community College.
- Joseph Cohen has been hired as Assistant Women's Basketball Coach/Resident Life and will begin August 2, 2021
- Daulton Horton has been hired as Assistant Baseball Coach and will begin August 2, 2021
- Interviewing for Head Softball, Assistant Track, and Assistant Athletic Trainer

Social Media

- Gobeaversports.com – website
- Twitter: @PrattBeavers (1411 followers as of July 7; 1399 last month)
- Facebook: Pratt Community College Athletics
- Instagram: @PrattBeavers 420 followers as of July 7; 409 last month)

Other

- *Beaver Backer Golf Tournament August 29 at Park Hills Country Club
- Hall of Fame Induction October 9th during the “Back to Pratt Jamboree”
- Cheer/Dance Team back to campus July 21 preparing for clinic; will travel to NW Missouri State University July 27-29 for camp. Looking to earn a bid to National Cheerleading Convention in Florida next April.
- Installed plaque recognizing Pratt Rotary Club below the flag pole at Track/Soccer Complex; planning to formally recognize Rotary this fall.
- Looking for used refrigerator for Track/Soccer Complex
- Replacing turf around “halo” on baseball field
- Adding new “batter’s eye” at Stanion Field. Trees and old “batter’s eye” removed. Old “batter’s eye” was partially blown down this spring.

Update:

- NJCAA announced their Academic Teams for 2020-2021, PCC out of 11 teams 6 met the criteria of a 3.0 or above GPA. Wrestling Team for the ninth consecutive year was named Academic Team of the Year.
- Ryan Anderson, softball coach has been confirmed and will be starting on July 26th
- Andre Morris, Assistant Track / Maintenance has given a verbal agreement and will be starting on August 23rd.

- Assistant Athletic Trainer search continues

PCC Hall of Fame Inductees on October 9, 2021

Glenda Swiantek – PCC women’s tennis 1985-87 – named NJCAA Academic All American 1986

1959 NJCAA National Championship Tennis Team

Delbert Bohling	Larry Rhodes
Tom Brungardt	Ivan Williams
Jerry Hazlett	

Tom Brungardt and Larry Rhodes will also be inducted individually as the 1959 National Doubles Champions at the NJCAA meet.

1961 NJCAA National Championship Tennis Team

Bob Brown	Tom Jarnagin
Richard Green	Terry Smith
Frank Hattabaugh	Jim Kimberly (posthumously)

Terry Smith will also be inducted individually as he was the 1961 NJCAA National Singles Champion.

Richard Green and Jim Kimberly will be inducted as being NJCAA National Doubles Champions .

Women’s Flag Football Team - Dr. Calvert

Dr. Calvert Shared with the Board a possibility of PCC having a Women’s Flag Football team for the 2022-2023 academic year. NJCAA advertises this is an emerging sport along with women’s wrestling and shooting sports. NFL is sponsoring and promoting, along with financial support, Women’s Flag Football. Dr. Calvert expressed this would not occur during the 2021-2022 academic year. PCC has been the recipient of a NJCAA \$10,000 grant towards Women’s Flag Football. NJCAA has announced the names of the grant recipients. Dr. Calvert sent a release stating Women’s Flag Football has not been approved by the PCC Board of Trustees. If the Board does not approve the addition of this sport the grant money will be returned.

Chief Information Officer – Jerry Sanko, Chief Information Officer **Information Technology Project Update:**

Updating Media in Room 312:

- Request for bid is being developed and sent with the room layout recommended by cabinet.
- North Hall is completed
- Working on Wojciechowski - anticipating to be completed by the end of July

Computer Lab Upgrades:

Plan on upgrading 69 computers in Room 438 and the EPT computer lab this summer. Estimated delivery date September 23 – 27 (due to chip shortages and shipping delays)

Security Services:

Critical server patches are still being applied as needed. The GLBA (Gramm-Leach-Bliley Act) and GDPR (General Data Protection Regulation) compliance audits have started.

Data Services Department Update:

- Amanda Cordes has resigned, search is ongoing
- KSPSD Academic Year collection

Foundation Report – Barry Fisher, Executive Director**Track and Soccer Complex**

The publication that went out in the utility mailings will also be included in the 1938 MEMO. Looking at options for a “Donor Wall” at the complex.

KACCT – Michele Hamm, KACCT Past President

- Heather Morgan, Executive Director, is working with presidents to get the Kansas Promise Scholarship in working order with Kansas Board of Regents (KBOR).
- KACCT quarterly meeting in Hutchinson (August 27-28) people will have the option of participating by Zoom or face-to-face. Zoom capability will not be available for the complete duration of the meeting.
- Virtual Committee to review packets of nominations for various awards given by KACCT.

ACCT/NLS – Dr. Calvert, President

Dr. Calvert will be attending the ACCT Leadership Congress, Oct. 13-16, 2021 in San Diego, CA.

AACC (American Association of Community Colleges) – Dr. Calvert, President

Dr. Calvert has accepted being a member of AACC Small and Rural Colleges starting in July 2021.

Other:

Comments from the Past Chair, Trustee Dwane DeWeese:

- Mr. Fitzsimmons was thanked for him attending the meeting
- Jeff Shumway was recognized for his 13 years of serving as a PCC Board Trustee and serving as president.

XVIII. Wrap Up

Comments from the Public – No representation from the public

Comments from the President – Dr. Calvert, President

1. Participated in Taxing Entities meeting
2. Participated in EDUKAN Board meeting
3. Participated in weekly Presidents meetings
4. Participated in Campaign Leadership Council meeting
5. Attended KBOR meeting in person
6. Participated in meetings of Track/Field Management Committee
7. Met with President’s Advisory Council

8. Met with new Wichita State University President , Dr. Richard Muma on PCC campus
9. Participated in KJCCC meeting in Hutchinson
10. Enjoyed vacation time!

Dr. Calvert thanked Trustee Dwane DeWeese for serving as president and his dedication and support to Pratt Community College.

Comments from the Board Chair – *Mike Koler, Chair*

Chair Kohler thanked the Board for electing him Board Chair.

XIX. Executive Session for Non-Elected Personnel Matters

XX. Meeting Adjourned

8:03 p.m. Chair Koler asked for a motion to adjourn the regular board session. Motion was made by Trustee DeClue to adjourn the regular board session. Motion was seconded by Trustee Hamm. With no further discussion motion passed unanimously.

Minutes Recorded by:
Donna Meier Pfeifer, Board Clerk