

Board of Trustee Minutes of September 19, 2023, Meeting

Pratt Community College

The mission of Pratt Community College is maximum student learning, individual and workforce development, high quality instruction and service, and community enrichment.

I. **Call to Order:** 6:00 p.m. Mike Koler, Chair called the meeting to order.

II. **Pledge of Allegiance** – Pledge of Allegiance was led by the Trustees.

Trustees Present: Mike Koler Chair, Michele Hamm Vice Chair (VC), Ed Barrett, Dean Fitzsimmons, Eric Scott Killough, and Stan Reimer

Trustee(s) Absent:

Administrative Present: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations, Lisa Perez Miller, VP of Student Services, Dr. Kwanna King, VP of Enrollment Management, Monette DePew, VP of Instruction, Tim Swartzendruber, Director of Athletics, Jerry Sanko, Chief Information Officer, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations and Donna Meier Pfeifer, President's Assistant and Clerk of the Board of Trustees.

Administrative(s) Absent:

Media Representation: No representation

III. **Comment(s) from the Public:**

No public comment(s) brought before the Board.

IV. **Introduction of Guest(s)** – *Dr. Michael Calvert, President*
Rose Ohlsen, Registrar

V. **Introduction of Awards of Excellence** – *Dr. Michael Calvert, President*

Campus Beautification Dorm Room Painting Party – Led by Dr. Kwanna King.

PCC Employees: Dr. Michael Calvert, Dr. Kwanna King, Quintin Powell, Matt Scott, Dr. Paul Primrose, Leah Patterson, Cara Alonzo, Joely Rogers, Madison Tadrus, and Danielle Crumpler.

Encore Scholars: Adam Younie, Addi Mathes, Alyssa McGraw, Anthony Lee, Bella Lampe, Brandon Morelan, Brisbyrne Arp, Brooklyn Richardson, Cooper Dolezal, Jady Thompson, Cash Thomas, Kaylee Pitts, Kody Canfield, Madelyn Pfeiffer, McKenna Morelan, Oliva Arensdorf, Oliva Wagner, Sam Alpers, Tabitha Pauly and Zack Zangker.

VI. **Discussion:**

A. MIS Report(s) (Management Information System)

The following reports were presented:

- 1) College-Level Course Section Retention & Success Rates
- 2) Institution-wide Grade Distribution
- 3) Distance Learning (online programs)
- 4) Annual Report of Completions by Award Earned

- 5) Academic Year Headcount Comparisons (September 2023) MIS
- 6) Academic Year Credit Hour Comparisons (September 2023) MIS
- 7) PCC 10 Year Historical Comparison Headcount and Credit Hour

PCC Headcount

10-Year historical comparison

<u>Year</u>	<u>Summer</u>	<u>Fall</u>	<u>Spring</u>	<u>AY Unduplicated</u>
2022-2023	408	1,212	1,058	1,703
2021-2022	420	1,151	973	1,661
2020-2021	441	1,154	1,014	1,693
2019-2020	393	1,180	1,021	1,727
2018-2019	353	1,209	1,110	1,751
2017-2018	335	1,112	1,069	1,640
2016-2017	291	1,203	1,047	1,641
2015-2016	376	1,197	1,032	1,640
2014-2015	507	1,469	1,223	1,994
2013-2014	537	1,691	1,321	2,285

PCC Credit Hour

Production

10-Year historical comparison

<u>Year</u>	<u>Summer</u>	<u>Fall</u>	<u>Spring</u>	<u>AY Totals</u>	<u>+/-</u>
2022-2023	1,968	12,958	11,548	26,474	+7.2%
2021-2022	2,107	12,122	10,475	24,704	-3.2%
2020-2021	2,207	12,412	10,901	25,520	-1.8%
2019-2020	2,022	12,711.5	11,265	25,998.5	-3.2%
2018-2019	1,801	12,982.5	12,066	26,849.5	+2.6%
2017-2018	1,691	12,723.5	11,747	26,161.5	-2.6%
2016-2017	1,432	13,444	11,980.5	26,856.5	+1.7%
2015-2016	2,128	13,129	11,160.5	26,417.5	-15.2%
2014-2015	2,485	15,432	13,244.5	31,161.5	-6.4%
2013-2014	2,613.5	16,752	13,910	33,275.5	-1.9%

**B. Barton Nursing Update – Dr. Michael Calvert, President / Monette DePew,
VP Instruction**

Pre-Nursing:

- Barton County College hosted an open house in mid-August for PCC “pre-nursing” students. They used this time to advise students on the application process, pre-reqs, and other requirements.

PN:

- BCC has an interview scheduled for a PN instructor. If they hire this applicant, they hope to have the Pratt students back in Chandler Hall in November.

ADN:

- The 2023-2024 ADN program had a few students withdraw before the start of school; eleven students are enrolled.
- May 2023 Cohort: All passed NCLEX on their first attempt.
- Pratt Location ADN Barton County College May 2023 Cohort Job Placement
 - Wheatlands LTC, Kingman, KS (1)
 - Overland Park Regional Medical Center, Overland Park, KS (1)
 - Agency Nursing in Long Term Care (1)
 - Fresenius Medical Care, various locations in Kansas (1)
 - Villa Marie Long Term Care, Mulvane, KS (1)
 - St. Theresa Hospital, Wichita, KS (1)
 - Hutchinson Health and Rehab, Hutchinson, KS (1)
 - Pine Village Long Term Care, Moundridge, KS (1)
 - Pratt Regional Medical Center and Larned State Correctional Facility (1)
 - Pratt Regional Medical Center, Pratt, KS (2)
 - St. Joseph Hospital, Wichita, KS (1)

C. Trustee Perception Survey – Dr. Michael Calvert, President

Composite Results

1. How would you rate the academic health of your CC.

Poor Ok Good **2** Excellent **2**

Comments:

- Validated many times in independent studies.

2. How would you rate the fiscal health of your CC

Poor Ok Good **1** Excellent **3**

Comments:

- As a result of much hard work to get there.

3. If your community was surveyed and given the option via vote to lower their taxes which support the college do you believe the vote would pass? Yes **3** No **1**

Comments:

- Although I believe the majority see the value and worth, I could see this passing. If given the option to pay less, despite the impact, it might pass.

- No, but it would take a lot of communication from the entire college family to get a positive vote.

- Support for the college is a mile wide, but an inch deep.

4. If your college was attacked and at-risk of consolidation/closure how likely would the community be to rally to try to prevent the consolidation/closure of the college?
- Extremely Unlikely Unlikely Unsure **1** Likely **3** Extremely Likely

Comments:

- I believe it would, but it would take a large, concerted effort by all at the college and the college supporters.
- They don't want it to go away, just cost way less.

5. What percentage of the adult population in your community do you think would say that the college provides more value to the community than the taxes they pay?

25% or below 25%-50% **1** 50%-75% **3** 75%-100%

Comments:

- Same question, what % has above average intelligence?

6. What percentage of BUSINESSES in your community would rally to try to prevent the consolidation/closure of the college?

25% or below 25%-50% **1** 50%-75% **2** 75%-100% **1**

Comments:

- Those who derive revenue from the college anyway.
- As many as possible, because it would have a negative influence on all business bottom line to lose the college.

7. Can you think of 3 BUSINESSES in your community that have direct partnerships with the college to INTERVIEW/HIRE students?

YES **3** NO **1**

- Hospital, Stanion, Wildlife and Parks

8. How concerned do you think the majority of your community would be if they knew how much money was being spent on athletics and athletic scholarships.

Extremely Concerned **1** Concerned **3** Not Concerned

Comments:

- Extremely if they don't understand where the dollars come from.
- But that is how we get students to come to Pratt.

9. Do you know how much your CC spends on athletics and athletic scholarships?

Yes **3** No **1**

Comments:

- General idea. No tax dollars.
- Exactly? No. There are many dollars generated from student fees, donations/fund-raising, etc.

10. What is the primary method of first learning if the community is unhappy with something at the college.

Direct Phone Call or Email ½ Call from BOT Member/President **3** Social Media **1/2**

Comments:

- I would like to believe.
- If I know the person who is unhappy, I get a call, otherwise I might see it in social media.

11. Do you think that the community support (moral not \$) has increased or decreased in the last five years.

Increase **4** Decrease

Comments:

- By the amount of people supporting the scholarship auction.

12. Do you believe your college should reduce or eliminate programs/course offerings?

Yes We need to give this more discussion **4** No

Comments:

- We need to continue to evaluate and make changes as necessary. Keep current review and adjust when needed.

- SPuR helps justify this.

13. Do you believe the ten-year outlook for your college is:

Positive **3** Negative Neutral **1**

Comments:

- It is a work in progress.

14. Do you believe the financial situation for your college is:

Improving Stable **3** Worsening **1**

Comments:

- Inflation is hurting.

15. Rank 1, 2, 3 with 1 being most important of what a community member would say is most important about the college to the community.

1 2 1 2 _____ Economic Impact
3 3 3 3 _____ More Educated Populace
2 1 2 1 _____ Support Business Community Workforce Needs

Comments:

16. Rank the biggest threats to your community college. (Write 1-5) with 1 being biggest threat next to item below:

1 2 2 2 _____ Lack of Community Support
5 3 3 5 _____ Lack of Business and Industry Customized Training provided by college
3 4 4 4 _____ Lack of Non-Credit Training provided by college
4 1 5 1 _____ Lack of Ability to Fund the College if Valuation Increase Cap and Mill Cap was instituted.
2 5 1 3 _____ Lack of Community or Service Area Students Choosing to attend the college

D. COVID-19 Update – Dr. Michael Calvert, President

- PCC is following CDC guidelines – 5 days of isolation and 5 days wearing a mask
- Will continue to monitor and stay in contact with the Pratt County Health Department

E. Update on Trustee Replacement - Dr. Michael Calvert, President

- The notice was sent to the Tri- County Paper and is also posted on the PCC website.
- One person has made an inquiry and met with Dr. Calvert.

- October 16th Board of Trustee meeting candidate(s) will present
- Dr. Calvert reminded the Board if they felt the candidate(s) interviewed did not meet their criteria they were under no obligation to fill the position that evening.

F. Mock Site Visit Feedback - *Dr. Michael Calvert, President*

- The questions the Trustees were asked were in preparation for the November 13-14 HLC Team and what they will be asking.
- The Team's written report has been received and the institution's response report must be submitted by October 16, 2023.

VII. Communication to the Board – *Donna Meier Pfeifer, Clerk of the Board*
Pratt County 4-H Members Thank You cards, notes and pictures were displayed.

VIII. Calendar of Events – *Dr. Michael Calvert, President*
Nothing was added or removed.

IX. Consent Agenda – *Mike Koler, Chair*
Chair Koler asked for a motion to approve the consent agenda as presented. Motion was made by Trustee Barrett to approve the consent agenda as presented. Motion was seconded by Trustee Fitzsimmons.

Chair Koler asked if there were any discussion topic(s) to be pulled. No discussion topic(s) were requested. With no further discussion the motion was carried unanimously.

Departments included in the consent agenda:

- **Minutes:** *Donna Meier Pfeifer, Clerk of the Board of Trustees*
Complete minutes are listed on <http://prattcc.edu/departement/board-trustees>
- **Human Resources – *Dr. Michael Calvert, President***

APPOINTMENTS

Katie Feldman	Financial Aid Admin Assistant/Library Clerk
Haden Smith	Computer Specialist – Server Ops

**CHANGE IN STATUS
RESIGNATIONS/TERMINATIONS**

FALL 2023 CONTRACTS

Amanda Wade	PSY176-O-2E General Psychology
Leslie Wenzel	MTH178-O-2E College Algebra
Heather Wilson	COM276-O-2E Public Speaking

FALL 2023 ADJUNCT CONTRACTS

SEARCHING

Adjunct Clinical Instructors, Allied Health	Case Manager
Admissions Rep./Recruiter	Computer Specialist (Network Ops)
Bus Drivers (Part Time)	Custodian/Maintenance

Welding Instructor
Director of Marketing Communications & College Relations
North Campus Farmhand (part time with possibility of being full time)
Shooting Sports Assistant (part time with possibility of being full time)
Business & Accounting Instructor (on hold)
Coord. of Institutional Research & Effectiveness (on hold)
Data Services Assistant (on hold)
Office Assistant – Student Services (on hold)

➤ **Financial Report – Kent Adams, VP of Finance and Operations**

Combined General and Vocational Funds

Revenue – through August is running \$147K favorable. This compares to \$59K favorable in July. Tuition is under budget \$9K through August due to budget time-phasing. Miscellaneous income is favorable by \$156K due mostly to the EDUKAN payment for FY23.

Expenditures – are \$51K under budget through August. This compares to \$114K Favorable in July. It is still too early in the budget year to indicate a trend on expenditures.

ANALYSIS OF BUDGET OVER RUNS FOR 10% OVER YEAR TO DATE

For the month ended August 31, 2023, there is no budget over runs more than 10% of the annual budget.

FINANCE COMMITTEE MINUTES

The finance committee met with the Kent Adams, Vice President of Finance and Operations, Monday, September 11, 2023. The committee reviewed the cash disbursements for the month of August 2023.

Recommendation:

The committee recommends the cash disbursements for the month of August 2023 to be approved. No major trends were identified.

The presidential and board travel expenses were reviewed.

Recommendation: No problems or exceptions noted.

Other Items: items were discussed.

Enrollment Update & Board Report – September 11, 2023

(updates as of September 18, 2023)

1. **Fall 2023 Semester Enrollment**

- Fall Semester credit hour production is 13,032 or a 0.4 percent increase for the same period last year. (13,130, +1 percent increase Y-T-D).
- Student headcount is 1,135, or a -5 percent decrease for the same period last year. (1,155, -4 percent decrease Y-T-D).

- EduKan credit hour production is 1,367 or a 2 percent increase for the same period in 2022. (1,491, +10 percent increase Y-T-D).
- Pratt Online credit hour production is 1,599 or a 6 percent increase for the same period in 2022. (1,574, +5 percent increase Y-T-D).
- Outreach credit hour production is 1,606 or a -12 percent decrease compared to the same period last year. (1,642, -11 percent decrease Y-T-D).
- College Start/High School enrollment is 2,054 credit hours or a -3 percent decrease for the same period in 2022. (2,104, 0 percent increase/decrease Y-T-D).
- Credit hour production for the “Nine Core County Region” (*Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford*) is 5,538 credit hours, which is a 0 percent increase/decrease for the same period in 2022. (5,545, 0 percent increase/decrease Y-T-D).
- AY 23-24 credit hours 15,412, +3.3 percent increase Y-T-D.

2. Fall 2023 Residence Hall Contracts To-Date

- The number of residence hall contracts processed to date is 96.2 percent or 331 students compared to 97.4 percent or 335 students on 9/19/2022.

Note: Maximum possible occupancy is 356. Spots currently available for a residence hall contract is 344.

3. Upcoming All-Campus Recruiting & Enrollment Event Dates

- Pratt High School (PHS) Go Day! September 13, 2023 (had a successful on-campus event. 92 high school scholars attended).
- September 25-early November, various Fall 2023 recruiting cycle events (off-campus)

X. Action Items

- **Ratify Waiver Board Policy No. 3-07 – Kent Adams, VP Finance & Operations**
Chair Koler asked for a motion to Ratify Waiver Board Policy No. 3-07 for the following sole-source purchases in the total amount of \$43,163.33:
Labster Online – \$18,826.50 - Annual licensing fee for online science lab simulations software, only source for this software.
Faronics Inc. - \$3,144.33 – annual licensing for Deep Freeze software to protect the computers in the computer labs, only software that returns computer lab computers to the original settings.
Dell Computers Inc. - \$21,222.50 – 25 Dell laptops for checkout to students, Dell being the sole-source provider of computers on campus.

The motion was made by VC Hamm to Ratify Waiver Board Policy No. 3-07 in the total amount of \$43,163.33 for the afore-listed vendors for the sole-source purchases. Motion was seconded by Trustee Fitzsimmons. With no further discussion the motion was carried unanimously.

- **Fairness in Women’s Sports Act HB 2238 – Dr. Michael Calvert, President**
Chair Koler asked for a motion to accept the administration recommendation to approve the *Fairness in Women’s Sports Act House Bill 2238* and create a board policy. The motion was made by VC Hamm to accept the administration recommendation to

approve the *Fairness in Women's Sports Act House Bill 2238* and to create a board policy. The motion was seconded by Trustee Reimer.

House Bill 2238

Section (2)

The state board of regents and the governing body for each municipal university, community college and technical college shall adopt rules and regulations for the postsecondary educational institutions governed by each such entity, respectively, to implement the provisions of this section.

Dr. Calvert

Interscholastic, intercollegiate, intramural or club athletic teams or sports that are sponsored by Pratt Community College shall be expressly designated as one of the following based on biological sex:

- (1) Males, men or boys;
- (2) females, women or girls; or
- (3) coed or mixed.

Athletic teams or sports designated for females, women or girls shall not be open to students of the male sex.

Colleges shall use information collected when individuals elect to participate on a team or in a sport to determine which gender team is appropriate for respective students. Should a dispute arise, colleges shall refer to the original birth or adoption certificate completed at or near the time of birth. If the original birth or adoption certificate is not available, documentation provided by a licensed physician indicating biological sex at birth may be utilized. If biological sex at birth is unable to be determined by the above means, the student shall be eligible to participate in male, men's, boys, coed, or mixed athletic activities only.

With no further discussion the motion was carried by majority vote yes with Trustee Barrett casting a no vote.

➤ **Resolution for Withdrawal of Founders – Dr. Michael Calvert, President**

Chair Koler asked for a motion to accept the Resolution for Withdrawal of Founders Agreement. The motion was made by Trustee Fitzsimmons to accept the Resolution for Withdrawal of Founders Agreement as presented. The motion was seconded by Trustee Barrett.

Resolved, the Founders hereby approve the withdrawal of Dodge City Community College and Seward County Community College from EDUKAN effective December 31, 2023, at which time the affairs of the EDUKAN shall be wound up as soon as reasonably possible thereafter upon the terms as discussed and to be incorporated into the Withdrawal Agreement by and among the Founders; and

Resolved Further, EDUKAN shall retain a sum of \$33,000 each from Dodge City Community College and Seward County Community College from the funds otherwise due said colleges which shall be retained to address claims of Ambassador Education Solutions, if any, which Pratt Community College shall assume full responsibility for per the Withdrawal

Agreement. The claims, if any, are the only claims for which Pratt is assuming full responsibility.


Brad Bennett (Aug 24, 2023 18:45 CDT)

Aug 24, 2023


Michael D. Calvert (Aug 24, 2023 18:55 CDT)

Aug 24, 2023


Harold Nolte (Aug 25, 2023 10:40 CDT)

Aug 25, 2023

With no further discussion the motion was carried unanimously.

➤ **Policy Review(s): First Reading**

No policy was brought before the Board for review.

XI. **Written Reports:**

➤ **Faculty Report – Dave (Kip) Chambers, PHEA President**

Dr. Justin Maughn:

The STEM Club lost many of its members to graduation last spring. To explain what the STEM Club is, the faculty provided PCC students with burgers, cookies, drinks, and chips. The event brought in 26 signed students who expressed an interest in the STEM Club.

Dr. Maughan continues his research working with Kansas State University and the Desert Research Institute in Nevada. The research is focused on measuring the absorption properties of soot. Dr. Maughan reports that an initial publication is in the works.

Misty Beck

Performing Arts Department hosted karaoke at N’Cahoots in August, performed downtown for “Play Music on the Porch” Day, held auditions for *Matilda the Musical*, performed at Parkwood Village’s Grandparent Day Celebration, and kicked off their fundraising for the year. The Jazz Band is improving, and Pep Band is gearing up for the upcoming basketball season. Community Choir has 30 members and Kids’ Choir will start September 18. The Encore Showcase will be at 2:30 pm on September 24.

Jeremy Rupe spent Labor Day week evenings at Pratt High School playing in the band for “Percy Jackson and the Lightning Thief.”

➤ **Athletic Report – Tim Swartzendruber, Athletic Director**

News

- Volleyball 0-2 conference, 1-4 overall. Home vs Dodge City Wednesday
- Men’s soccer 1-1 conference, 2-1-1 overall. Home vs Central CC of Nebraska Saturday, September 23
- Women’s Soccer 0-2 conference, 1-3-2 overall. Home vs Central CC of Nebraska Saturday, September 23
- Cross Country next meet is September 29 at Little Rock, AR
- Softball, baseball, and tennis all competing in fall seasons

Social Media

- Gobeaversports.com – website
- Twitter: @PrattBeavers (1939 followers as of September 7; 1918 last month)
- Facebook: Pratt Community College Athletics (over 1,400 follow this page)
- Instagram: @PrattBeavers 1133 followers as of September 7, 1089 last month)
- Tik Tok: @PrattBeavers

Other

- Fifth Annual Beaver Backer Golf Tournament cleared over \$10,000.

➤ **Chief Information Officer – Jerry Sanko, CIO**

Information Technology Project Update:

Rm 110, Rm 4, Automotive, Attica and Kingman computer August - December
(Computers on order)

Rm 110, Rm 4, Automotive, Attica and Kingman computer replacements (68 machines)

Replace staff/faculty machines that are over 6-years and classroom instructor use
machines (40 from 110/4).

Security Compliancy Program

Creating the written information security program (WISP) (completed)

Active Directory audit (completed)

Firewall policy audit (scheduled)

Data Classification Policy (draft 1 complete)

New Password policy is in effect

Privacy policy (draft 1)

Third Party Vendor Access Nondisclosure Agreement (draft 1 complete)

Incident Response Plan (draft 1 complete)

Vendor Management workflow map (draft 1 complete)

Removing old security camera equipment from the dorms. No change.

**Chemistry Room upgrade (est. time June) (scheduled for Sunday/Monday 13/14 August)
(99% complete)**

Using Viewsonic from Welding and installing it into the Chemistry Room.

Construction is underway waiting to install Viewsonic.

Alertus (no change)

Installation complete on server.

Completed the first meeting with selected members of the Crises Intervention Team and
Alertus to better understand the integration between the College Crises Plan and Alertus.

New SIS (Student Information Systems)

Exploring different Student Information Systems (now – March 2024)

Research Different SIS platforms

Demos (moved from July/August to February 2024)

Contracting (July 2024)

Implementation (July 2024 – July 2026)

Moving Security Office

Replacing 12 CCTV cameras (4 Pan, Tilt, Zoom cameras on poles) to IP cameras, (Equipment received)
Move computers, monitors and TVs into new offices.

Summer Projects (complete)

Staff Faculty Technology Training development (Viewsonic, Zoom, Teams and other) (complete)
Projector replacement and maintenance
Maintenance is complete
Replacing projectors in Rooms 2, 3, 4, and 438 NLT 15 August. (Complete)
Installing three TV/Monitors in 419, 24 and 114 (one is in, waiting on shipping for room 114 and 419.) (Complete)

Data Services Department Update:

The KBOR KSPSD Academic Year 2023 Collection has been certified
IPEDS Fall Collection is now open and closes in October
Fall 2023 20th Day of Classes (census day) is September 13

➤ **Foundation Report – Barry Fisher, Foundation Director**

Baseball Project:

The Mabee Foundation Grant was not approved. Pursuing alternative funding options.

Rodeo Project:

Waiting on solicitation requests for the bucking chutes.

Pratt Jam Event:

Pratt Jam is scheduled for October 14, 2023; the Foundation will display 3' x 2' posters at strategic locations. The posters will feature a QR code directing individuals to a Foundation online form designed to collect contact information. The form includes fields for current employment and personal information.



- , **2023KACC** – *Eric Scott Killough, Secretary*
The next KACC meeting will be December 1-2, 2023, at Seward Community College. ACCT offers many educational/informational webinars through their online platform.
- **ACCT/NLS** – *Dr. Michael Calvert, President*
Dr. Calvert will be attending:
ACCT Leadership Congress, October 9-12, 2023, Las Vegas, NV,
ACCT National Legislative Summit, February 4-7, 2024, Washington, DC,
- **AACC (American Association of Community Colleges)** – *Dr. Michael Calvert, President*
Dr. Calvert will be attending:
AACC Commission, Committee Board Mtg, Nov. 14-17, 2023, Washington, D.C.
- **Other:**
Nothing was presented.

XII. Wrap Up

- **Comments from the President** – *Dr. Michael Calvert, President*
 - Participated in weekly President’s meetings.
 - Participated in Technical Education Authority meeting virtually.
 - Participated in NJCAA Board of Regents meeting virtually.
 - Attended NJCAA President’s Advisory Commission meeting virtually.
 - Participated in Taxing Entities Meeting.
 - Met with President’s Advisory Council.
 - Met with several new employees as part of the orientation process.
 - Attended KACC meetings at Cloud County Community College in Concordia.
 - Participated in Mock Site Visit in preparation for November HLC Visit.
 - Participated in new Web Site demonstrations.
 - Attended Pratt Regional Medical Center meet the new provider’s event.
- **Comments from the Board Chair** – *Mike Koler, Chair*
Chair Koler thanked the staff and faculty for their time and efforts in making the HLC Mock Site Visit run efficiently and professionally. Expressed the Board meeting with the team was beneficial in preparation for November.

XIII. Executive Session for Non-Elected Personnel Matters (If needed)

- XIV. Meeting Adjourned** – *Mike Koler, Chair*
At 6:59 p.m. Chair Koler asked for a motion to adjourn the general session. Trustee Barrett made the motion to adjourn the general session. Motion was seconded by VC Hamm. With no further discussion the motion was carried unanimously.

General Session Minutes Recorded by:
Donna Meier Pfeifer
Board Clerk of the Board of Trustees