

Board of Trustee Minutes of June 20, 2022 Meeting

- I. Trustee Chair Mike Koler called the meeting to order at 6:00 p.m.
- II. Pledge of Allegiance was led by the Trustees

Trustees Present: Mike Koler, Chair, Ed Barrett, Vice Chair (VC), Michele Hamm, Eric Killough, and Stan Reimer

Trustee(s) Absent: Kim DeClue and Dwane DeWeese

Administrative Present: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations, Lisa Perez Miller, VP of Students and Enrollment Management, Monette DePew, VP of Instruction, Jerry Sanko, Chief Information Officer, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations, and Donna Meier Pfeifer, Board Clerk

Administrative(s) Absent:

Media Representation: No representation
- III. **Introduction of Guest(s) – Dr. Calvert**
Lisa Kolm, Data Coordinator
- IV. **Recognition of Awards of Excellence – Dr. Calvert**
Stan Reimer for his retirement from the Vernon Filley Art Museum Board
- V. **Discussion:**
 - A. **MIS Report(s) – Lisa Kolm**
 1. Residence Hall Occupancy Rate – 2021-22 AY Average – 83%
 2. PCC Transfer Student Outcomes Tracking – Performance of PCC Transfers Out
 - B. **KBOR Employment and Wage – Lisa Kolm**
 1. Percent of Graduates Employed in Kansas Entry Year of Employment
- PCC 2020 graduates with associate degrees – 51.8%
 2. Average Wages Earned by Graduates Employed in Kansas Entry Year of Employment
- Average PCC Associate Degree - \$41,810
 3. Average Wages Earned by Graduates Employed in Kansas 2020
- PCC Associate Degrees - \$41,810
 - C. **Ranking 4,500 College by ROI (2022) – Lisa Kolm**
 - Key Take-Aways – Amongst the 19 Kansas community college, Pratt has the highest Net Present Value (NPV) at the 10-, 20-, 30-, and 40-year mark
 - Scoreboard Measures – Pratt vs 19 Kansas community college, Pratt ranks the highest.
- VI. **Communication to the Board – Donna Meier Pfeifer, Board Clerk**
Thank you card from Trustee Kim DeClue for Avis Mardis Memorial
- VII. **Calendar of Events – Dr. Calvert, President**
No additions or changes were requested

VIII. Consent Agenda – Mike Koler, Chair

Chair Koler asked for a motion to approve the consent agenda as presented. VP Barrett made the motion to approve the consent agenda as presented. Motion was seconded by Trustee Killough.

Chair Koler asked if there was an item or items that would like pulled from the agenda for further discussion. No requests were made.

With no further discussion motion carried unanimously.

Minutes:

Minutes of the Board Trustee Meeting of the May16, 2022 were presented.

(Complete minutes are listed on <http://prattcc.edu/department/board-trustees>)

IX. Action Items

➤ **Ratify Waiver of Board Policy No. 3-07 – Kent Adams, VP of Finance and Operations**
Chair Koler asked for a motion to approve the administration’s request for sole-source license for curtains in the Dennis Lesh Sports Arena in the amount of %3,520.00 from Trimark Signworks. These would match the existing curtains in Lesh Arena. Motion was made by Trustee Hamm to approve the administration request for curtains for the Dennis Lesh Sports Arena in the amount of \$3,520.00. Motion was seconded by VC Barrett. With nor further discussion the motion carried.

➤ **Ratify Purchase of Scholarship Hall Chiller Approved by Board Chair**
Chair Koler asked for a motion to approve the Chair’s purchase authorization as recommended by the administration to accept the inteGreen Services, Inc. bid at \$53,959.00. Motion was made by VC Barrett to approve the Chair’s purchase authorization in the amount of \$53,959.00. Motion was seconded by Trustee Hamm.

Bids were requested for Scholarship Hall Chiller. Bids received:

inteGreen Services, Inc.	\$53,959.00
Dean E. Norris, Inc.	\$83,010.48
Eck Services	No Bid
Five Star Mechanical	N0 Bid

The Board Chair Koler approved the purchase in order to get the unit ordered due to expected supply-chain issues. The bid from inteGreen Services, Inc. was accepted.

With no further discussion the motion passed unanimously.

➤ **Approval to Notify Pratt County Clerk of Board of Trustees Intent to Exceed the Revenue Neutral Rate.**
Chair Koler asked for a motion to approve to notify Pratt County Clerk of Board of Trustees Intention to Exceed the Revenue Neutral Rate by the July 15, 2022 date. Motion was made by VC Barrett to approve to notify Pratt County Clerk the Board of Trustees intent to exceed the Revenue Neutral Rate. Motion was seconded by Trustee Killough. With no further discussion motion passed unanimously.

➤ **Policy Reading(s) - Dr. Calvert, President**

Chair Koler asked for a motion to accept Administration's recommendation of no change to the following policies:

1-08 – *Position Description for Board of Trustees*

3-04 – *Compensation and Benefits*

3-05 – *Financial Condition*

VC Barrett made the motion to waive the second reading and to accept the Administration's recommendation of no change to policies 1-08, 3-04, 3-05. Motion was seconded by Trustee Reimer. With no further discussion motioned passed unanimously.

X. Oral Reports

Faculty Report – Dave (Kip) Chambers, PHEA President

- Summer Music Theatre Camp for kids starts June 13th and runs for two weeks. Kids will be performing *Moana, Jr.* 146 campers, ages ranging from 3-11, middle school, college and adult helpers assisted.
- Roy Clark retired after 23 years of service to PCC. Roy was recognized as 2022's PHEA Instructor of the Year.
- Brad Herndon was awarded the Dennis Lesh teacher Recognition Award.

Staff Senate Report – Charles Keefer, Senate President

No meeting in May was held and will resume in June to continue strategic planning.

Athletic Report – Tim Swartzendruber, Athletic Director

- Tennis received At-large Invitation to NCCA National Tournament in Tyler, TX. Team placed 9th overall.
- Jake Hart, Head Athletic Trainer will start June 1, 2022
- Searching for a new softball coach
- 4th Annual Beaver Backer Golf Tournament – August 20th at Park Hills Country Club

Chief Information Officer – Jerry Sanko

Information Technology Project Update: Updating media in room 312: (Equipment Delayed)

- Multi-Factor Authentication (MFA) project: **(90% complete)**
- Comprehensive Leave Management and Time Matrix: (no change to the project)
- Mobile Device Management (50% complete)
 - New Welding Building (no update)
- Security Compliancy Program (no update)
- Planning Summer Projects

Data Services Department Update

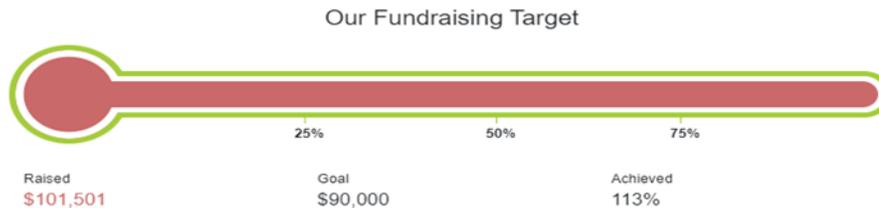
- Compiled most recent data for annual KBOR Performance Agreement.
- Completed annual NC-SARA data submission.
- Completed various internal audits on academic year 2021-2022 data in preparation for compiling data for KBOR KSPSD submission.
- Continuing with Goal Tracking reports, Track Recruiting reports, Enrollment Reports, and other daily/weekly/monthly reports.
- Finishing up the EPT admissions process for Etrieve.
- Preparing student-athlete GPA data for NJCAA team/individual academic nominations.

- Working with Softdocs to assist with authentication changes, as well as to plan one-on-one training.

Foundation Report – Barry Fisher, Executive Director

Auction

The final fundraising total for the 34th Annual Scholarship Auction is \$101,501. This is an all-time record for the event.



Campaign

By June end, we will be applying to T-Mobile Home Hometown Grants for a \$50,000 award to support improvements at the Track and Soccer complex. If awarded, these funds will be used to pay for a 6’ wide concrete walkway around the track and for two additional slabs to accommodate more bleachers. One slab will be near the finish line and the other will be near the jumping areas. The plan is to move the remaining bleachers from the rodeo arena and the old soccer field to these new slabs. This project will add an additional 400 seats at the facility. New concrete is shown in red below:

KACCT – Michele Hamm, KACCT Past President

KACCT June Quarterly Meeting Recap from Heather Morgan for open discussion.

ACCT/NLS – Dr. Calvert, President

Trustees Ed Barrett and Eric Killough and Dr. Calvert will be attending the ACCT Leadership Congress in New York City, October 26 – 29, 2022.

AACC (American Association of Community Colleges) – Dr. Calvert, President

Other:

Nothing was presented

XI. Wrap Up

Comments from the Public – No representation from the public

Comments from the President – Dr. Calvert, President

1. Participated in weekly Presidents meetings.
2. Participated in KBOR meeting in person.
3. Participated in Technical Education Authority Virtual meeting.
4. Held bi-monthly President’s Advisory Council on campus.
5. Participated in Faculty negotiations with Administrative Team.
6. Met with Nursing Advisory Council virtually.
7. Met with several area high school administrators.
8. Met with Attica, Medicine Lodge and Chaparral Superintendents with Monette and Kent to discuss details of Attica Welding Program partnership.

9. Attended Council of Presidents meeting with Fort Hays State leadership team in Hays
10. Attended KACCT meetings in Colby.
11. Met with members of the Track/Field Complex Management Committee.
12. Attended Miss Kansas Pageant.
13. Met with several new employees in their orientation process.
14. Enjoyed family vacation! Thank you!

Comments from the Board Vice Chair – Mike Koler, Chair
Chair Koler had nothing to report.

XII. Executive Session for Non-Elected Personnel Matters

7:09 p.m. Trustee Killough moved that the Board recess for an executive session not to exceed 30 minutes for the purpose of discussion of non-elected personnel. To resume at 7:15 p.m. Motion was seconded by Trustee Hamm. With no further discussion motion passed unanimously.

7:15 p.m. Chair Koler called the executive meeting to order. Trustees Kim DeClue and Dwane DeWeese were not present. In attendance from administration: Kent Adams, Tim Swartzendruber, and Dr. Michael Clavert.

7:40 p.m. Kent Adams and Tim Swartzendruber left the executive session.

7:42 p.m. Motion was made by VC Barrett to close the executive session. Motion was seconded by Trustee Reimer. With no further discussion motion passed unanimously.

7:42 p.m. motion was made by VC Barrett to into executive session and not to exceed 15 minutes. Motion was seconded by Trustee Killough. With no further discussion motion passed unanimously.
7:43 p.m. Chair Koler called the executive session to order.

7:48 p.m. Chair Koler asked for a motion to adjourn the executive session. Motion was made by VC Barrett to adjourn the executive session. Motion was seconded by Trustee Reimer. With no further discussion motion passed unanimously.

XIII. Meeting Adjourned

7:48 p.m. Chair Koler asked for a motion to adjourn the general session. VC Barrett made the motion to adjourn the general session. Motion was seconded by Trustee Killough. With no further discussion motion passed unanimously.

Minutes Recorded by:
Donna Meier Pfeifer, Board Clerk