

Board of Trustee Meeting Minutes of June 21, 2021

- I. Chair DeWeese called the meeting to order at 6:00 p.m.
- II. Pledge of Allegiance was led by VC Mike Koler

Trustees Present: Dwane DeWeese, Chair, Mike Koler, Vice Chair (VC), Ed Barrett, Kim DeClue, Michele Hamm, Stan Reimer, Jeff Shumway,

Trustee(s) Absent:

Administrative: Dr. Michael Calvert, President, Kent Adams, VP of Finance and Operations, Lisa Perez Miller, VP of Students and Enrollment Management, Monette DePew, VP of Instruction, Tim Swartzendruber, Athletic Director, Jerry Sanko, Chief Information Officer, Diana Mitzner, Director of Nursing, Barry Fisher, Executive Foundation Director, Institutional Advancement, Alumni Relations, and Donna Meier Pfeifer, Admin. Asst. to President and Clerk of the Board

Administrative(s) Absent:

Media Representation: No media present

- III. **Introduction of Guest(s):**
Pake Sipes, IT Dept.

- IV. **Introduction of Awards of Excellence – Dr. Calvert**
No Awards were presented

- V. **COVID-19 Update – Dr. Calvert and Kent Adams**

PCC as well as the county is doing well. Cabinet is discussing different protocols for the Fall semester. Anticipating a normal Fall semester opening. A COVID vaccination incentive of \$500 for the residence hall students and \$250 for commuters. This would eliminate testing unless the individual was exposed or systematic. A release will be sent out to the students. This incentive would be on top of what they may have already received. Student will have to show proof of vaccination to receive the funds. This would be coming out of the HEERF 1-2-3. HEERF 3 is \$1,065,000 that needs to be spent on students. A COVID vaccination incentive will be offered to PELL students as well. CARES 2 and 3 have opened this up to every student and they do not have to be finically eligible. This includes international students.

HEERF funds covered the reimbursement for the students that were in the dorms, fall tuition, and fees. Dorms came to \$145,000 tuition and fees \$200,000. Any financial losses the institution incurred have been covered through government funding.

- VI. **Budget Update and Calendar – Dr. Calvert and Kent Adams**
SB13 Taxpayers Transparency Act (all taxing entities) is dynamic, some dates have changed, guidance from the state differ between documents. Information presented at the meeting built on the Budget Planning Session in May.

Calendar Dates (year 2021)

June 21	Board to determine if planning to exceed revenue Neutral Rate
June 30	Tentative Budget Ready
July 13	Budget Document Completed
July 15	Notify County Clerk of intent to exceed Revenue Neutral Rate
July 19	Office of the President/Athletic/Personnel/Planning & Institutional Effectiveness, Development, & Student/Enrollment Mgt., Instructional Division, Finance & Operations & Budget wrap-up; agreement to publish budget.
August 12	Advertise Intent Board to Consider Resolution to Exceed the Revenue Neutral Rate and Notice of public Hearing of Final Legal Budget.
August 23	Move Regular Board Meeting from August 16. Public Hearing on Resolution to Exceed Revenue Neutral Tax-Rate and Public Hearing of Final Legal Budget. Vote to Adopt Resolution and Final Legal Budget
September 2	File budget with County Clerk and Kansas Board of Regents

Pratt County Valuation FY22 Compared to FY21

<u>Description</u>	<u>FY22 Valuation</u>	<u>FY21 Valuation</u>	<u>Change</u>
Total Valuation	\$179,152,547	\$173,630,019	\$5,522,528
Neighborhood Rev.	\$ 4,698,530	\$ 5,889,177	(\$1,190,647)
Net Valuation	\$174,454,017	\$167,740,842	\$ 6,713,175

RNR/Proposed Mill Levy FY22

Description	FY21	Description	FY22	Change from FY21
Mill Levy	39.457	RNR	36.945	-2.512
Property Tax Amount	\$6,618,580	Propert Tax Amount	\$6,195,847	-422733
		Mill Levy to Maintain FY 21 Tax revenue	37.94	-1.517
		Property Tax Amount	\$6,618,580	\$0
		Mill Levy to Maintain Planning Session Tax Increase of \$65,542	38.31	-1.147
		Property Tax Amount	\$6,684,122	\$65,542
		Mill Levy to Reduce Mill Levey 0.5 Mills	38.96	-0.497
		Property Tax Amount	\$6,796,728	\$178,148
		Mill Levy to Reduce Mill Levy 0.75 Mills	38.71	-0.747
		Property Tax Amount	\$6,753,115	\$134,535

VII. ADN Nursing Update – Dr. Calvert

The Kansas Board of Nursing (KSBN) has suspended the ADN program at PCC. The past five year pass rate PCC had only one year the program reached the minimum passing rate of 75%. The PN program has been very successful and will continue. The 34 enrolled students have been notified and PCC is assisting in finding new locations. Dr. Calvert expressed his frustration towards KSBN for not notifying the institution earlier to avoid the stress on the registered students in finding other locations. Many of the colleges are already filled and do not have online classes. Continue conversations with a potential partner to offer the ADN program. PN program has 8 students enrolled for the Fall semester.

VIII. Discussion:

A. MIS Report – Dr. Calvert

PCC Transfer Student Outcomes Tracking – Performance of PCC Transfers Out –

Students from PCC are considered such if they have transferred 9 or more credit hours from PCC. This may include students that earned 9 or more PCC concurrent hours while in high school who have never attended PCC full-time post-HS.

Resident Hall Occupancy Rate

<u>Academic Year</u>	<u>all Capacity</u>	<u>Hall Occupants</u>	<u>Occupancy Rate</u>
Fall 2020	330	284.0	86%
Spring 2021	326	255.0	78%*
2020-21 AY Average	328	269.5	82%
2019-20 AY Average	345	302.0	88%

Due to the situation with COVID-19, the occupancy rate for Spring 2020 was locked in as of 03/13/2020.

IX. Communication to the Board – Donna Meier Pfeifer

Thank you card from Monette DePew for recognizing her 35 years with the institution. Thank you card from Cathy Blasi for giving the staff the special COVID HEERF pay.

X. Calendar of Events – Dr. Calvert

KACCT December Quarterly Meeting - PCC will be hosting on December 3 & 4, 2021. The August meeting will be in Hutchinson.

XI. Consent Agenda – Dwane DeWeese, Chair

Chair DeWeese asked if any information was to be pulled for discussion. No requests were made.

Chair DeWeese asked for a motion to approve the consent agenda as presented. Trustee Barrett made the motion to accept the consent agenda as presented, motion was seconded by Trustee Shumway. With no further discussion motion passed unanimously.

Minutes:

Minutes of the Board Trustee Meeting on May 17, 2021

(Complete minutes on <http://prattcc.edu/departments/board-trustees>)

Personnel Report – Rita Pinkall (Presented by Dr. Calvert)

Verbal Addition – Resignation – Katrina Beat – Student Success Counselor

Financial Report – Kent Adams, Finance and Operations

Revenue through May is running \$12K favorable. This compares to a favorable \$60K in April. Tuition is \$120K over budget. Ad Valorem property tax is \$113K under budget. The ad valorem property tax underrun appears to be budget time-phasing and should catch up to budget in June. Motor vehicle tax is \$30K over budget. Delinquent tax is \$29K favorable. CTE funding is running \$118K unfavorable. Miscellaneous income is over budget \$64K due to payment plans.

Expenditures are running \$377K favorable through May. This compares to an underrun in April of \$728K. The underrun is good for this late in the budget year.

Enrollment Update and Board Report – Lisa Perez Miller, VP of Students and Enrollment Management,

Enrollment Update & Board Report – June 14, 2021 (Updates as of June 21st are noted in red below)

1. **2021-2022 Academic Year** – Credit hour production for the academic year is 8,916 and -1.3% below the figure reported on June 15, 2020. **(9,120 or -1.0%)**
2. **Summer 2021 Semester Enrollment**
 - Summer Semester credit hour production is 2,208 or -4% less than the same period last year. **(2,191 or -4%)**
 - Student headcount is 423 or -6% less than the same period last year. **(427 or -6%)**
 - EduKan credit hour production is 1,263 or -16% less than the same period in 2020. **(1,289 or -16%)**
 - Pratt Online credit hour production is 663 or 27% greater for the same period in 2020. **(628 or 21%)**
 - Outreach credit hour production is 112 or 40% greater than the same period last year. **(104 or 37%)**
 - College Start/High School enrollment is 152 credit hours, a -27% decrease in production compared to the same period in 2020. **(144 or -33%)**
 - Credit hour production for the “Nine Core County Region” (*Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford*) is 820 hours, a comparison with the 2020 Summer Semester year-to-date of 861 for the Nine Core County Region. **(788 or -8%)**
3. **Fall 2021 Semester Enrollment**
 - Fall Semester credit hour production is 6,708 or equal (0%) for the same period last year. **(6,929 or 0%)**
 - Student headcount is 544 or +11 greater for the same period last year. **(557 or 11%)**
 - EduKan credit hour production is 305 or -18% less than the same period in 2020. **(317 or -26%)**
 - Pratt Online credit hour production is 676 or 222% greater for the same period in 2020. **(697 or 237%)**

- Outreach credit hour production is 1,048 or -11% less than the same period last year. **(1,099 or -6%)**
 - College Start/High School enrollment is 949 credit hours, an 88% increase in production compared to the same period in 2020. **(949 or 87%)**
 - Credit hour production for the “Nine Core County Region” (*Barber, Comanche, Harper, Kingman, Kiowa, Pratt, Reno, Sedgwick, Stafford*) is 3,041 credit hours, a comparison with the 2020 Fall Semester year-to-date of 2,590 for the Nine Core County Region. **(3,155 or 19%)**
4. **Fall 2021 Early Enrollment Goal Tracking**
- % of possible (non-grads) returners enrolled in fall classes: 49% compared to 43% in Fall 2020
 - % of student-athlete (non-grads) enrolled in fall classes: 63% compared to 47% in Fall 2020
5. **Fall 2021 Residence Hall Contracts**
- Paid contracts received to-date: 211 or 65% of the 326 available occupancy. This compares to 201 contracts or 61% for the same period last year.

XII. Action Items

- **Ratify Waiver of Board Policy No. 3-07 – *Kent Adams, VP of Finance and Operations***

Chair DeWeese asked for a motion to accept the administration request for ratification of the waiver board policy No. 3-07 in the total amount of \$51,672.85 for the following:

- InfoBase annual software licensing from InfoBase - \$1,825.05 – This is the library’s online sources for articles and videos and is a requested sole-source for student assignments.
- Graphic Edge – \$6,415.00 - Volleyball game jerseys and backpacks – contract with Graphic Edge
- Dell - \$9,590.00 – Laptops for student checkout and charging storage cabinet - Dell is the selected computer vendor. The cost is paid from HEERF Tech funds.
- Rocky Patterson - \$1,584.00 – Rodeo practice stock for the spring 2021 – no other options for the lease of rodeo livestock.
- Gaumard Scientific - \$22,220.03 – Full body simulator PN nursing program compatible with existing equipment. \$21,249.00 funded through the Perkins Reserve Grant.
- Lincoln Electric - \$8,454.44 – two Lincoln Electric welders
- Lincoln Electric Hydro Guard Rod Oven - \$1,584.33 - Equipment must be Lincoln Electric for the welding program to be LEEP Certified. Purchas through Vocational Capital Outlay.

Motion was made by Trustee Hamm to accept the administration requests for ratification policy 3-07 for the afore-reference variety of sole-source purchases in the total amount of \$51,672.85. Motion was seconded by Trustee Reimer.

With no further discussion motion pass unanimously.

- **Motion to Exceed the Revenue Neutral Rate on FY22 Legal Budget - Kent Adams**
Chair DeWeese asked for a motion to approve the administration recommendation's approval of the motion to exceed the Revenue Neutral Rate and notify the Pratt County Clerk of such intent.

Trustee Barrett made the motion to approve the administration recommendations to approve the motion to exceed the Revenue Neutral Rate and notify the Pratt County Clerk of such intent. Motion was seconded by Trustee Shumway.

The Board of Trustees intent is to exceed the Revenue Neutral Rate of 36.945 for FY22 budget. The Pratt County Clerk will be notified of the Board of Trustees intent by July 15, 201. A public hearing on the resolution to exceed the Revenue Neutral Rate will be held in Room 312 of the Riney Student Center on August 23, 2021 at 6:00 p.m.

With no further discussion motion passed unanimously.

- **Health Insurance Approval – Kent Adams**
Chair DeWeese asked for a motion to approve the administration recommendation for the health insurance bids.

Motion was made by VC Koler to approve the administration recommendation for the renewal of the Blue Cross Blue Shield Fully Funded Plan with plan changes. Motion was seconded by Trustee Hamm.

Mr. Adams went over the health plans. It was noted Aetna and United Health Care declined to provide a quote.

Blue Cross Blue Shield (BCBS) Fully Funded Plan with plan changes.

Single (7.5% Increase)	\$ 864.36
Family (7.5% Increase)	\$1,965.23

Deductible changes from \$1,500/\$3,000 to \$2,500/\$5,000 maximum out-of-pocket stays at \$6,350/\$12,700.

- Plan would allow for single \$34 per month and Family \$76 per month employee can choose to pay and stay at the \$1500/\$3,000 deductible.
- Plan with a high deductible which meets the Affordable Care Act and a health savings account. People will have a choice.

With no further discussion motion passed unanimously.

- **Sole Source Purchases – Kent Adams**
Chair DeWeese asked for a motion to approve the administrations recommendation of the sole-source purchase of the Lincoln Electric Welding Simulator and the Lincoln Electric Plasma Cutter and Table with attachments in the total amount of \$108,564.00:
 - Lincoln Electric Welding Simulator - \$61,500.00 – Equipment is required for the

LEEP Certification for the Kingman Welding Program. This required to be LEEP Certified, funded through the Vocational Capital Outlay Funds.

- Lincoln Electric Plasma Cutter and Table - \$47,064.00 – PCC Welding Programs are LEEP Certified, the equipment must be purchased from Lincoln Electric. This will be for the Pratt location. This is required to be LEEP Certified, funded through the Vocational Capital Outlay Funds.

Trustee Hamm made the motion to approve the administrations recommendation of the sole-source purchases of the Lincoln Electric Welding Simulator in the amount of \$61,500 and the Lincoln Electric Plasma Cutter and Table in the amount of \$47,064, total amount of \$108,564.00 funded through the Vocational Capital Outlay Funds. Motion was seconded by Trustee Barrett.

With no further discussion motion passed unanimously.

➤ **Final Action on Non-Renewal Teacher’s Contract Resolution – Flora E. Diaz**
Dr. Calvert and Monette DePew

Chair DeWeese asked for a motion to accept the administrations recommendation to approve Flora E. Diaz Final Action on Non-Renewal Teacher’s Contract Resolution.

VC Koler made the motion to accept the administrations recommendation to approve Flora E. Diaz Final Action on Non-Renewal Teacher’s Contract Resolution. Motion was seconded by Trustee Shumway.

With no further discussion motion passed unanimously.

➤ **Final Action on Non-Renewal Teacher’s Contract Resolution - Christina A. Watters** - *Dr. Calvert and Monette DePew*

Chair DeWeese asked for a motion to accept the administrations recommendation to approve Christina A. Watters Final Action on Non-Renewal Teacher’s Contract Resolution.

Trustee Hamm made the motion to accept the administrations recommendation to approve Christina A. Watters Final Action on Non-Renewal Teacher’s Contract Resolution. Motion was seconded by Trustee Barrett.

With no further discussion motion passed unanimously.

FINAL ACTION ON THE NON-RENEWAL OF A TEACHER'S CONTRACT

RESOLUTION

WHEREAS, on the 17th day of May, 2021, the Board of Trustees of Pratt Community College, Pratt County, Kansas, by resolution duly adopted, took action to notify **Flora E. Diaz**, of the Board's intent to non-renew his/her contract as a teacher for the 2021-2022 school year; and

WHEREAS, the Clerk of the Board of Trustees gave written notice to **Flora E. Diaz** on the 17th day of May, 2021, that it was the intent of the Board of Trustees to non-renew his/her contract for the 2021-2022 school year; and

WHEREAS, after extensive consideration and thorough discussion, the Board has determined that the matter should be resolved as follows:

NOW THEREFORE, BE IT RESOLVED BY THE BOARD TRUSTEES OF PRATT COMMUNITY COLLEGE, PRATT COUNTY, KANSAS:

Section 1. That the contract of **Flora E. Diaz** be non-renewed for 2021-2022 school year;

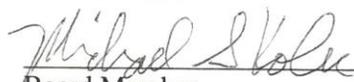
Section 2. That the Clerk of the Board of Trustees give, personally or by U.S. mail, **Flora E. Diaz** a signed copy of this resolution.

ADOPTED by the Board of Trustees of Pratt Community College, Pratt County, Kansas, the 21st day of June, 2021.

By:


Board Member


Board Member

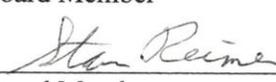

Board Member


Board Member

Attest: 
Clerk of the Board of Trustees


Board Member


Board Member


Board Member

FINAL ACTION ON THE NON-RENEWAL OF A TEACHER'S CONTRACT

RESOLUTION

WHEREAS, on the **17th** day of **May, 2021**, the Board of Trustees of Pratt Community College, Pratt County, Kansas, by resolution duly adopted, took action to notify **Christina A. Watters**, of the Board's intent to non-renew his/her contract as a teacher for the **2021-2022** school year; and

WHEREAS, the Clerk of the Board of Trustees gave written notice to **Christina A. Watters** on the **17th** day of **May, 2021**, that it was the intent of the Board of Trustees to non-renew his/her contract for the **2021-2022** school year; and

WHEREAS, after extensive consideration and thorough discussion, the Board has determined that the matter should be resolved as follows:

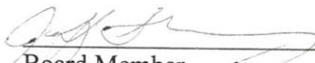
NOW THEREFORE, BE IT RESOLVED BY THE BOARD TRUSTEES OF PRATT COMMUNITY COLLEGE, PRATT COUNTY, KANSAS:

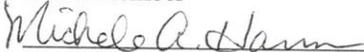
Section 1. That the contract of **Christina A. Watters** be non-renewed for **2021-2022** school year;

Section 2. That the Clerk of the Board of Trustees give, personally or by U.S. mail, **Christina A. Watters** a signed copy of this resolution.

ADOPTED by the Board of Trustees of Pratt Community College, Pratt County, Kansas, the **21st** day of **June, 2021**.

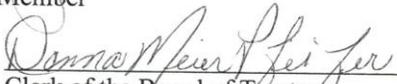
By:

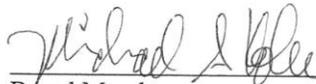

Board Member

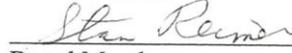

Board Member

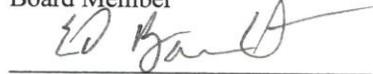

Board Member


Board Member

Attest: 
Clerk of the Board of Trustees


Board Member


Board Member


Board Member

- **Policy First Reading(s)** – *Dr. Calvert, President*
No policies were presented for review.

XIII. Oral Reports

Nursing – *Diana Mitzner, Director of Nursing*

- NCLEX – RN – 1 student has tested and waiting on results
- PN – 1 student has tested and passed

Diana received an email from Vera Brown from KSBN, PCC was granted the fiscal year 2022 Nursing Initiative in the amount of \$14,845 this goes towards ATI NCLEX-PN review for students.

Faculty Report – *Carol Ricke, PHEA President*

Nothing to report.

Staff Senate Report – *Sarah Binford, President (Absent)*

Staff Senate is comprised of several talented and well-informed individuals from across campus that are committed to working for you and improving our workplace culture. Staff Senate meetings are open to all faculty, and staff at Pratt Community College. We welcome your attendance at meetings which are held biweekly in person in the Library at 08:30am.

On the Staff Senate webpage staff can submit any additional issues/concerns/suggestions that Staff Senate can clarify or help advocate on the behalf of all staff at Pratt Community College. The purpose of Staff Senate is to provide input to President's Cabinet on:

1. Work related issues/concerns/suggestions raised by staff in an effort to improve staff morale
2. To recommend staff development activities which will provide opportunities for Professional growth, Enrichment, and Improved Productivity in the institution's working environment
3. Assist all staff in supporting the college mission

Athletic Report – *Tim Swartzendruber, Athletic Director*

News

- Baseball: 7-25 in conference, 14-32 overall.
- Softball: 1-25 in conference, 7-42 overall.
- Track: Five athletes were All-American at Outdoor Nationals. Top 8 in Nation.
- Men's soccer: 6-2 in conference, 7-5 overall. Lost in Region championship game
- Women's soccer: 6-3 in conference, 7-4 overall. Lost in Region championship game to Allen County. Set numerous records this year including:
 - First winning season in program history
 - Highest finish in conference in school history (2nd)
 - Qualified for play-offs for first time
 - Won first play-off game
 - Ranked in top 20 for the first time
 - National Player of the Week (twice)
 - Tied for most wins in school history
 - Scored most goals in school history

- Contract has been offered to Quintin Powell Head Cross Country /Assistant to Track Coach and Residence Life duties. His starting date is July 6, 2021.
- Interviewing for the Assistant Athletic Trainer position
- Preparing interviews for the Assistant Women's Basketball Coach / Residence Life /
- Interviewing for Assistant Track Coach / Maintenance Facility
- Joel Pearson, Head Track Coach, left for Olympic Trials at Eugene, Organ. He is the coach for two women who are competing in the 20 kilometer Race Walk competition.
- Cheer/ Dance Team has over 1000 followers on Instagram

Other

- Beaver Backer Golf Tournament August 29 at Park Hills Country Club
- Hall of Fame Induction October 9th during the "Back to Pratt Jamboree"
- Cheer/Dance Team back to campus July 21st preparing for clinic
- Hosted USA Wrestling Kansas Junior National Team June 14-15

Chief Information Officer – *Jerry Sanko, Chief Information Officer*

Information Technology Project Update:

PowerCampus/Selfservice Upgrade to Version 9:

- PowerCampus is scheduled to be upgraded to Version 9 the week of June 14th. System downtime is expected from June 14th – June 16th.
✓ *This is now completed.*
- Updating Media in Room 312:
We have received quotes from all vendors, but not all quotes included plan diagrams. We are working with vendors to get diagrams in order to present the layout that will best suit our needs.
- Winfield:
IT personnel made several trips to Winfield in June to recover computers and AV equipment. IT has plans to re-purpose equipment for use in other areas.
- Wired Internet in the Dorms:
The re-wiring project has resumed in the dorms. North Hall is expected to be complete the week of June 14th. After finishing with North Hall, the contractor will finish re-wiring Wojciechowski Hall.
- Computer Lab Upgrades:
We plan on upgrading 69 computers in Room 438 and the EPT computer lab this summer. Vocational Outlay money has been approved to purchase 23 of the computers in the current fiscal year. IT will be seeking approval for the remaining computers in FY 2022 fiscal year's budget.
✓ *Shipping dates are getting delayed due to shipping and manufacture parts delays. Working on contingency plans.*

- **Security Auditing Services:**
Project implementation is underway. IT is meeting with the security team daily to configure the Security Operations Center. Servers, logs, and Office 365 are already on board. The system is expected to be fully configured by the end of July. Additional security services were purchased to explore regulatory compliance. We will begin working on those services as soon as the Security Operations Center is configured.

Data Services Department Update:

- Attended the virtual KBOR Data, Quality and Planning Conference.
- Prepping for KSPSD Academic Year collection

Foundation Report – *Barry Fisher, Executive Director*

Scholarship Auction

June 1938 Memo has been sent and includes a Post Auction Appeal to raise the remaining funds needed to reach the goal of \$60,000. Current amount is \$57,000. The mailing included a postage paid return envelope and also provided an option to make an online donation.

Campaign

Received a pledge from Lane Enterprises (Lane), owner of Pratt McDonalds, for a \$25,000 endowed scholarship. A \$5,000 per year pledge. This pledge is part of an initiative to increase the size of auction sponsorship gifts and to develop endowed scholarship funds. In addition to the establishment of the endowed scholarship, Lane will be recognized as a Gold Auction Sponsor (\$3,000) during the 5-year pledge period. After 5 years, any additional cash gifts received from Lane, either through the auction or otherwise, may be added to their endowed scholarship. Intent with this program will encourage a long-term auction sponsorship relationship. Two of our regular auction sponsors are also considering this program.

This program is also available to any current endowed scholarship grantors. These grantors are able to add to their scholarship fund via auction sponsorships or Fund the Need gifts. Several of our current endowed scholarship grantors made cash gifts to this year's auction and were added to their individual endowed scholarship funds. For these existing endowed scholarship funds, their auction gifts are treated as additional gifts and does not go towards any outstanding campaign pledge balances.

Becca Flowers, Superintendent of USD 438, will present the Community Partnership Agreement to the Skyline Board at their June 15, 2021 meeting. Ms. Flowers believes this will be acceptable to their Board. Once it is signed, we will work with Skyline to identify prospects for the private fundraising efforts included in this agreement. The goal is to complete the fundraising no later than the end of this year. Skyline will not be considered a Community Partnership member until the private fundraising has been completed. We are hopeful we will soon be able to announce that Skyline is part of the Community Partnership. Below is a copy of the Partnership Agreement.

**Community Partnership
Track & Field • Soccer • Football Complex**

In order to become a member of the Community Partnership in support of the Track & Field/Soccer/Football Complex, Skyline Schools USD 438 (Skyline) pledges a total of \$25,000, payable annually in installments of \$2,500, beginning in 2021. All funds will be made payable to the Pratt Community College Foundation. In addition to this pledge, we agree to cooperate with the Pratt Community College Foundation in raising a minimum of \$25,000 in additional funding from private donors. These additional funds will be paid to the Pratt Community College Foundation, for the benefit of Skyline, in satisfaction of the total of a minimum of \$50,000 Community Partnership Membership fee. This membership will be in effect for a period of 10 years, beginning the 2021-2022 academic year.

Community Partnership Members:

USD 438 – Skyline	Pratt Community College
USD 382 – Pratt	City of Pratt/Pratt Recreation Department

Membership Benefits for USD 438 – Skyline Schools:

Membership is exclusively available to Pratt County educational institutions and the City of Pratt. Skyline will have access to the complex under the authority of the Management Committee. Skyline may schedule track meets and football games as well as regular athletic team practices in cooperation with the Pratt Community College Athletic Department. Throughout the duration of the membership agreement, Skyline will not be required to pay any daily rental fees for the use of the complex. Daily rental fees are currently set at \$5,000 per day. As a member in the Community Partnership, Skyline will demonstrate its commitment to the community as a whole. The facility will be used by student athletes from Pratt Community College, as well as students from Skyline, Pratt USD 382, and the greater Pratt community. The project is truly a “community project” in every sense of the word.

_____	_____
Becca Flowers	Date
Superintendent, Skyline Schools USD 438	

_____	_____
Dr. Michael Calvert	Date
President, Pratt Community College	

_____	_____
Barry Fisher	Date
Executive Director, Pratt Community College Foundation	

Update: Mr. Fisher received word the Skyline Board has approved the commitment to enter the Community Partnership. Mr. Fisher will meet with Becca Flowers to get the signed pledge agreement. Begin discussion on prospects for the private fundraising part of the agreement. Part of the cost for membership will be covered by Skyline and seeking additional funds from Skyline supporters who will make up the difference which would allow Skyline to have full access. A public announcement will be made

when the pledge is complete. Mr. Fisher will work with Skyline to identify individuals and approach these individuals on Skyline's behalf, but Mr. Fisher will be doing the solicitations himself. He is not planning on having any Skyline representative(s) attend the solicitations meetings. Skyline representatives will be available for questions for verification for their cooperation.

Mr. Fisher attended the Kansas Community and Tech College Development Officer Conference hosted by Hutchinson Community College. Topics included: Making an Ask, Foundation Board Development, Alumni Data Base Development, and Alumni Relations and Events.

KACCT – *Michele Hamm, Past President*

KACCT June 2021 Meeting Recap

1. Approved the FY 22 KACCT Budget. Proposed budget was amended to include \$250 more per college (for a total of \$750 per college) to be used towards marketing Kansas Community Colleges and the Kansas Promise Scholarship Act.
2. Approve the FY 22 KACCT College Dues which were generally decreased because of the decrease in student enrollment. The flat fee was increased by \$250 for marketing. All other dues were flat.
3. Sen. Molly Baumgardner spoke about the legislative intent of the Kansas Promise Scholarship Act. (See attached handout). This piece of legislation is transformative for Kansas Community Colleges.
4. Heather Morgan reported on the final state legislative appropriations this year for community colleges. As a system - Tiered and Non-Tiered Funding remained flat, SB 155 was increased by 1.2 million and 8.3 million in FY 22 and FY 23 respectively, \$10 million was added for the promise scholarship act, and \$5 million was added for maintenance of effort for one time "non-recurring expenses for each community college." She also provided the early budget request presented to KBOR" (see attached)
5. Heather Morgan reported on the bills passed this session impacting community colleges. In addition to the Promise Act, SB 13 (revenue neutral rate and budget process), SB 40 (Kansas Emergency Management Act Board of Trustee Powers), and included in the larger education funding bill the allowance for K12 schools to pay for concurrent or dual enrollment classes for students.
6. Discussion was held on some of the federal "free college" programs and the many details which are problematic. Consensus that student access is important and that the proposal to increase the Pell Grant maybe a more palatable option to assist students.
7. Discussion occurred on all of the COVID funds received by colleges and that more COVID funds are being received by state and local governments which might want to partner for up-skilling programs and programs to support correctional education.
8. Heather Morgan provided an update on her service on three work groups related to the Advantage Kansas coalition and their goals.
9. Heather Morgan provided a document which can be used to encourage new trustees to run or to help new trustees understand their role on the board.
10. The group discussed upcoming meetings with the consensus to reconvene in person starting in August in Hutchinson.

Kansas Promise Scholarship Fund Specifics:

1. Last dollar Scholarship which kicked in after all other federal aid and any outside scholarships are applied. Will benefit most middle-income students. Low-income students will likely qualify for full Pell grants and disqualify them from this scholarship.
2. Pays for tuition, fees, books, and supplies for up to an Associate's Degree.
3. \$10,000,000 across the state available and has been already appropriated for FY 22 and FY 23.

Eligible Students/ Income limits:

(Can attend full-time or part-time- at least six hours a semester and must complete within 30 months.)

1. A Kansas resident who has graduated from an accredited Kansas public or a private secondary school (or Kansas homeschool) within the preceding 12 months;
2. A Kansas resident who has been in KS three or more consecutive years and who is at least 21 years of age or older;
3. A dependent child of military servicemember permanently stationed in another state and graduated in the last 12 months;
4. All eligible students must have family household income equal to \$100,000 or less for a family of two, \$150,000 or less for a family of three and, for household sizes above three, a household income that is equal to or less than the family of three amount plus \$4,800 for each additional family member. If scholarship moneys remain in the Kansas Promise Scholarship Program fund during the award year after awarding all other scholarships pursuant to this section, Kansas Promise Scholarships may be awarded to eligible students whose family household income exceeds such amounts.

Eligible Institutions:

1. Any Kansas community colleges;
2. Any of the Kansas technical colleges including Washburn Tech;
3. Any Kansas Independent colleges who have two-year programs in the designated fields of study. (Central Christian, Cleveland, Donnelly, Hesston, Mid-America Nazarene, Newman, St. Mary's). (Scholarship amount is capped at the average of the public institutions price).

Eligible Areas of Study:

(Any two-year associate degree program or CTE certificate or stand-alone program areas below).

1. Information technology and security;
2. Mental and physical healthcare;
3. Advanced manufacturing and building trades;
4. Early childhood education and development;
5. One additional program identified by each institution so long as the additional program is a two-year associate degree program or a career and technical education certificate or stand-alone program that corresponds to a high wage, high demand or critical need occupation. Program must be maintained for 3 years prior to requesting to change the program.

Student obligations/agreements to accept Kansas Promise Scholarship funds:

1. Complete the FASFA.
2. Complete the Kansas Promise Scholarship Application
3. Enter into an agreement to live AND work in Kansas for two years post certificate or degree completion. Can delay obligation if pursuing Bachelor's Degree. If fail to meet requirement, must pay back scholarship and accrued interest at approximate 5.3% rate.
4. Maintain Satisfactory Academic Progress (SAP). Scholarships guaranteed for a year if student maintains SAP and continues in program of study.

Kansas Promise Scholarship Act FAQ's

What are the student eligibility requirements to qualify for the Kansas Promise Scholarship?

- Be a Kansas resident;
- Have graduated from a secondary school within the preceding 12 months;
- Be 21 years of age or older and a Kansas resident for the preceding three consecutive years; or
- Be a dependent child of a military servicemember permanently stationed in another state and who, within the preceding 12 months, graduated from any out-of-state secondary school or obtained a high school equivalency.
- Complete the required Kansas Promise Scholarship application;
- Complete the Free Application for Federal Student Aid (FAFSA);
- Enter into a Kansas Promise Scholarship service agreement;
- Enroll in an eligible program at an eligible institution (may be part-time or full-time);
- Maintain satisfactory academic progress toward completion of their Promise eligible program; and
- Complete their program of study within 30 months of the date that the scholarship was first awarded.

Promise Act covers books, tuition, and fees. What about tool costs, supplies, and housing?

The Promise Scholarship will cover tuition, required fees, books, and required materials. If tools and digital devices and supplies are required for the program of study, they can be included. Housing costs are not included.

Can you explain “last dollar scholarship” meaning?

Last-dollar scholarships, as their name implies, are intended to be paid after all other financial aid resources have been awarded; the calculation of the last-dollar amount is based on the gap between what aid has been awarded and what aid is still needed to help a student meet the cost of attendance. With the Promise Scholarship, student loans and work study will not be included as counting toward the student's financial aid resources.

What are the service agreement requirements?

- Completing their program of study and upon completion, reside and work in Kansas for a minimum of two consecutive years or enroll in a Kansas institution of higher education;
- Commence service as a military servicemember after receiving the scholarship;
- Are determined by the Kansas Board of Regents to have “made the best possible effort to do so”; or are unable to satisfy the requirements due to disability or death of the recipient.

Service Requirement: What if someone lives outside the state of Kansas, but only works in Kansas?

The Promise Act requires each recipient of a Promise Scholarship to reside AND work in Kansas for at least two years after completion of the Promise Eligible Program. There are time frames within which these two requirements must be met.

Can applicants change majors after starting?

Yes, but only if they move to another Promise Eligible Program and still complete the Program within 30 months of the initial Promise Scholarship award. Failure to do so will require repayment of the Scholarship.

Community College Budget Request FY 22-23

	FY 2022	FY 2023	Further Information
Fully fund SB 155	No change from approved and a significant re-appropriation will be available	2.5 Million	FY 22 will have a significant re-appropriation due to the COVID-19 impact lingering during the spring semester of 21 impacting enrollments. By FY 23 it is anticipated that enrollment will have rebound and likely grown needing this additional appropriation.
Fund the "Gap" in Tiered Funding	Request no change from currently approved amount	2.0 Million	This would allow progress toward the GAP being pursued. MOE money should not be used to fund Tiered or Non-Tiered as it is one-time funds that the legislature has been very clear will not continue in the future.
Fund the "Gap" in Non-Tiered Funding	Request no change from currently approved amount	4.0 Million	This would allow progress toward the GAP being pursued. MOE money should not be used to fund Tiered or Non-Tiered as it is one-time funds that the legislature has been very clear will not continue in the future.
Vocational Education Capital Outlay	Request no change from currently approved amount	2.0 Million	This funding source has not increased since the mid-1970's. It is critical for colleges to be able to fund new equipment purchases to ensure students have the equipment to train on which they will be using in the workforce.
TOTAL Normal Funding Request	No Change from Approved	10.5 Million	
One-Time Expenditure Maintenance of Effort Funding Request	\$5,000,000 <i>(5 Million)</i>	\$15,000,000 <i>(15 Million)</i>	If the federal maintenance of effort waiver is not granted in FY 22 it is likely that \$53,000,000 more million will be required to be appropriated in FY 22 to protect the GEER and ESSRA dollars. The additional \$5,000,000 in MOE funds is requested, if additional MOE funds must be appropriated in FY 22, for the purchase of equipment and other onetime expenditures related to producing a more skilled and trained Kansas workforce which will include apprenticeships/training/re-training/up- skilling and the associated equipment necessary to support high demand, high wage, and critical need occupations, other onetime expense needs targeting underserved students, and expenditures related to future fundamental industries in Kansas such as emerging/alternative energy technologies amongst others. It is expected that an additional approximate amount of \$106,000,000 will be required to meet MOE in FY 23. \$15,000,000 is requested for non-reoccurring expenses related to producing a more skilled and trained Kansas workforce which will include apprenticeships/ training/re-training/up-skilling and the associated equipment necessary to support high demand, high wage, critical need occupations, other onetime expense needs targeting underserved students, and expenditures related to future fundamental industries in Kansas such as emerging/alternative energy technologies amongst others. Additionally, \$350,000 of the \$15,000,000 is requested to be used to facilitate a train the trainer system for FASFA completion to help address the needs of historically underserved and disadvantaged citizens including criminal justice involved returning citizens so that there are a cadre of people across the state able to assist students in accessing higher education.

ACCT/NLS – Dr. Calvert, President

Dr. Calvert will be attending the ACCT Leadership Congress , Oct. 13-16, 2021 in San Diego, CA.

AACC (American Association of Community Colleges) – Dr. Calvert, President

Dr. Calvert has accepted being a member of AACC Small and Rural Colleges starting in July 1, 2021.

Other:

XIV. Wrap Up

Comments from the Public – No representation from the public

Comments from the President – Dr. Calvert, President

1. Participated in Taxing Entities meeting.
2. Participated in EDUKAN Board meeting.
3. Participated in weekly Presidents meetings.
4. Participated in Campaign Leadership Council meeting.
5. Attended KBOR meeting in person.
6. Attended Technical Education Authority meeting in person.
7. Participated in AACC Virtual Conference which meets one day/week throughout May.
8. Met with representatives from area community college to discuss partnership opportunities.
9. Participated in meetings of Track/Field Management Committee
10. Met with President’s Advisory Council.
11. Met with Dodge City CC administration to review EPT partnership.
12. Facilitated Staff Budget Planning Session
13. Participated in Board Budget Planning Session.
14. Made financial ask of county commission (repeat).
15. Attended Council of Presidents meeting in Garden City.
16. Participated in KACCT Quarterly meeting via Zoom.
17. Facilitated Strategic Planning session with Cabinet.
18. Participated in KSBN Quarterly meeting.
19. Participated in MDSM Advisory Board meeting.

Allen Schmidt, KBOR member, met with Dr. Calvert and did a tour of the campus.

- Supporter of The Kansas Promise Act.
- Commission AACC on Small and Rural Colleges starting in July

Comments from the Board Chair – Dwane DeWeese Chair

Chair DeWeese expressed his sincere appreciation to the Trustees for their support and for carrying through with the duties of the Board during his absence. He also expressed appreciation to the Administration, Staff ,and Faculty for their support.

XV. Executive Session for Non-Elected Personnel Matters

XVI. Meeting Adjourned

7:43 p.m. Chair DeWeese asked for a motion to adjourn the regular board session. Motion was made by Trustee DeClue to adjourn the regular board session. Motion was seconded by Trustee Barrett. With no further discussion motion passed unanimously.

Minutes Recorded by:
Donna Meier Pfeifer, Board Clerk